DHB LOGO

#### RUN DESCRIPTION

|  |  |
| --- | --- |
| **POSITION:** | Run Name |
|  |  |
| **DEPARTMENT:** | Service |
|  | |
| PLACE OF WORK: | Hospital / Non Hospital site |
|  | |
| **RESPONSIBLE TO:** | Clinical Director and Manager, through a nominated Consultant/Physician. |
|  |  |
| **FUNCTIONAL RELATIONSHIPS:** | Healthcare consumer, Hospital and community based healthcare workers |
|  |  |
| **PRIMARY OBJECTIVE:** | To facilitate the management of patients under the care of the xx Service. |
|  |  |
| **RUN RECOGNITION:** | Medical Council &/or College recognition |
|  |  |
| **RUN PERIOD:** | Period e.g. 3 months or 6 months |

# Section 1: Registrar’s/House Officer Responsibilities

| Area | Responsibilities |
| --- | --- |
| General |  |
| Acute admitting |  |
| On-Duty |  |
| Administration |  |

# Section 2: Training and Education

Note: dates and times for the sessions above may change.

There is a minimum of 2 hours (House Officers) / 4 hours (Registrars) per week medical learning, which includes the weekly tutorial, journal club and pathology session.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Monday | Tuesday | Wednesday | Thursday | Friday |
|  |  |  |  |  |  |
| a.m. |  |  |  |  |  |
|  |  |  |  |  |  |
| p.m. |  |  |  |  |  |
|  |  |  |  |  |  |

**Section 3: Roster**

| Roster |
| --- |
| **Hours of Work**  Ordinary Hours Monday to Friday  Acute Call Long Day  Night Duty |

# Section 4: Cover:

| Other Resident and Specialist Cover |
| --- |
|  |

# Section 5: Performance appraisal

| Registrar | Service |
| --- | --- |
|  | * The service will provide, |

# Section 6: Hours and Salary Category

*(Choose appropriate wording dependent on whether Example 1 or Example 2 applies)*

**Example 1 – Where there are week day RDOs on the roster**

In accordance with clause 12.1.2b of the SToNZ MECA, where there are week days completely free from rostered duties (RDOs), these days shall not be counted in the ordinary hours calculation as part of the run category. This excludes sleep recovery days that fall Monday through Friday. This will apply in the following circumstances:

1. As per Appendix 3: Transition Provisions – Translation to the Salary Categories in Clause 12 of the SToNZ MECA, where an RMO joins SToNZ and the published roster has weekday RDOs and these will be observed
2. There are week day RDOs as part of the roster

Where this applies the category for the run is set out below:

|  |  |  |
| --- | --- | --- |
| Average Working Hours - STONZ Run Category  (RDO's are observed) | | Service Commitments |
| Ordinary Hours (Mon-Fri) | 40 | The Service, together with the RMO Support will be responsible for the preparation of any Rosters. |
| RDO Hours | -4.00 |
| Rostered Additional (inc. nights, weekends & long days) | 19.81 |
| All other unrostered Hours | 1.57 |
| **Total Hours** | **57.38** |

Salary: **The salary for this attachment will be detailed as a** Category C **run.** If the run category includes call back it must explicitly state that.

**Example 2 - 24/7 rotating shift roster or it is a non shift roster and clause 12.1.2b does not apply because there are no week day RDOs on the roster**

Where no weekday RDOs are observed, the following run category will apply:

|  |  |  |
| --- | --- | --- |
| Average Working Hours - SToNZ Run Category  (RDO’s are worked) | | Service Commitments |
| Ordinary Hours | 40 | The Service, together with the RMO Support will be responsible for the preparation of any Rosters. |
| Rostered Additional (inc. nights, weekends & long days) | 19.81 |
| All other unrostered hours | 1.57 |
| **Total Hours** | **61.38** |

Salary: **The salary for this attachment will be detailed as a** Category B **run.** If the run category includes call back it must explicitly state that.