|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Previous District / DHB information (PLEASE COMPLETE A FORM FOR EACH DISTRICT/DHB)** | | | | |
| First Name |  | | | |
| Last Name |  | | | |
| Employee ID |  | **Previous District/ DHB** | |  |
| Start Date |  | **End Date** | |  |
| *Please attach any supporting documents such as Certificate of Service* | | | | |
| Tax Code |  | | | |
|  | *If your tax code has changed since you worked at your previous District, please complete the attached* [*IR330*](https://webmail.hanz.health.nz/owa/redir.aspx?C=jKnidPgizJyfBdpDufBhgXDgY8_VKyZSI-xF5tlMiQbreZtRXxvbCA..&URL=https%3a%2f%2fwww.ird.govt.nz%2f-%2fmedia%2fproject%2fir%2fhome%2fdocuments%2fforms-and-guides%2fir300---ir399%2fir330%2fir330-2022.pdf%3fmodified%3d20220728214819%26modified%3d20220728214819) *and send it with your email request.* | | | |
| Current Bank Account |  | | | |
| Kiwisaver contribution% |  | | | |
|  | *If you are no longer a Kiwisaver member please advise* | | | |
| Current Statutory deductions |  | | | |
|  | *i.e. Child Support / Tax Arrears / Court Deductions* | | | |
| Signature |  | **Date** | |  |
|  |  | |  |  |

**Please complete and return a form to the relevant Payroll Team at all previous DHB/District employers. Correct email addresses for each District have been provided in the FAQ sheet & below.**

|  |  |
| --- | --- |
| **DISTRICT** | **EMAIL** |
| **Auckland** | [askHR@adhb.govt.nz](mailto:askHR@adhb.govt.nz) |
| **Bay of Plenty** | [employeesolutions@bopdhb.govt.nz](mailto:employeesolutions@bopdhb.govt.nz) |
| **Canterbury** | [people@cdhb.health.nz](mailto:people@cdhb.health.nz) |
| **Cap Coast** | payrollsupport@ccdhb.org.nz |
| **Counties Manukau** | [staffservicecentre@healthsourcenz.co.nz](mailto:staffservicecentre@healthsourcenz.co.nz) |
| **Hawkes Bay** | [payroll@hbdhb.govt.nz](mailto:payroll@hbdhb.govt.nz) |
| **Hutt Valley** | [payroll@huttvalleydhb.org.nz](mailto:payroll@huttvalleydhb.org.nz) |
| **Lakes** | [HR.Help@lakesdhb.govt.nz](mailto:HR.Help@lakesdhb.govt.nz) |
| **MidCentral** | [Payroll.Support@midcentraldhb.govt.nz](mailto:Payroll.Support@midcentraldhb.govt.nz) |
| **Nelson Marlborough** | [payroll@nmdhb.govt.nz](mailto:payroll@nmdhb.govt.nz) |
| **Northland** | [payroll@northlanddhb.org.nz](mailto:payroll@northlanddhb.org.nz) |
| **South Canterbury** | [payroll@scdhb.health.nz](mailto:payroll@scdhb.health.nz) |
| **Southern** | [Payrollhelp@southerndhb.govt.nz](mailto:Payrollhelp@southerndhb.govt.nz) |
| **Tairawhiti** | [Payroll.Support@tdh.org.nz](mailto:Payroll.Support@tdh.org.nz) |
| **Taranaki** | [Payroll.Helpdesk@tdhb.org.nz](mailto:Payroll.Helpdesk@tdhb.org.nz) |
| **Waikato** | [HRCOE@waikatodhb.health.nz](mailto:HRCOE@waikatodhb.health.nz) |
| **Wairarapa** | [RES-HREnquiries@wairarapa.dhb.org.nz](mailto:RES-HREnquiries@wairarapa.dhb.org.nz) |
| **Waitemata** | [staffservicecentre@healthsourcenz.co.nz](mailto:staffservicecentre@healthsourcenz.co.nz) |
| **West Coast** | [people@cdhb.health.nz](mailto:people@cdhb.health.nz) |
| **Whanganui** | [payroll@wdhb.org.nz](mailto:payroll@wdhb.org.nz) |