

Te Aka Whai Ora | Māori Health Authority

NGĀ ĀMIKI A POARI O TE AKA WHAI ORA

Meeting minutes 13 Hui-tanguru 2023

Date	13 Hui-tanguru 2023
Te Kaihautū mō te hui Chair for the meeting	Tipa Mahuta
Ngā mema o te Poari Board attendees	Dr Mataroria Lyndon Dr Sue Crengle Fiona Pimm Awerangi Tamihere Steven McJorrow
In Attendance	Management: Riana Manuel (Te Aka Matua Chief Executive) Craig Owen (Maiaka Tōakiaki Deputy Chief Executive Governance & Advisory) Juanita Te Kani (Maiaka Tukanga Deputy Chief Executive System Strategy & Policy) Merewaakana Kingi (Maiaka Tahua Deputy Chief Executive Te Aka Tahua / Tari Finance & Support Services) Nigel Chee (Maiaka Interim Deputy Chief Executive Change, Transformation & Monitoring) Kingi Kiriona (Maiaka Deputy Chief Executive Mātauranga Māori) Mara Andrews (Interim Deputy Chief Executive Service Development) Board Secretariat: Michelle Hippolite (Interim General Manager, Secretariat)
Ngā Manuhiri In attendance for specific items	Professor Ricci Harris (External, Associate Professor, Department of Public Health, University of Otago), Item 4.3 Dr Melissa McLeod (External, Public Health Physician and epidemiologist, University of Otago), Item 4.3

Karakia and mihi

The hui began at 9.00am with Karakia led by the Chair.

Apologies

- There were no apologies.

Continuous Disclosure

- The Board noted a potential conflict for Dr Crengle who was a peer reviewer for the paper on the Ethnicity Data Action Plan.

1.3 Board only time

- The Board met in a Board only session.

Board Sub-Committees

- The Board confirmed the Chairs for the Board sub-committees:
 - Steven McJorow, Chair of Finance, Accountability and Audit;
 - Mataroria Lyndon, Chair of People, Culture and Remuneration; and
 - Awerangi Tamihere, Chair of Policy.

1.4 Minutes & actions

- Paragraphs relating to strategic risks and communication of the minutes of Rāapa 7 Hakihea 2022 were amended. The Board endorsed the publication of minutes.
- The Executive to organise two workshops: Risk and Communications.

Health & Safety

- The Board noted that a Te Aka Whai Ora policy is under development and since July 2022 adopted the Te Whatu Ora Health & Safety Policy.

Management of Interests

- Board members continue to declare interests on an ongoing basis. The Board invited the Executive to present a Management of Interests Policy in March or April. A draft to be considered by the Finance, Accountability and Audit sub-committee prior to being considered by the Board.

Proactive Release – Guidance for Staff on Board papers

- The Board noted the guidance for staff on the proactive release of Board Papers.

Functions transfer, approach, and delegations for March transfers

- The Board considered the update on the functions and kaimahi being transferred to Te Aka Whai Ora. Further work to be done with what work programmes, the specific roles and funding associated with those roles and work programmes. The Board:
 - a. **noted** that March transfers are expected to involve:
 - i. the transfer of abortion reform and End of Life Choice teams from Manatū Hauora to Te Whatu Ora – including relevant staff and agreements;
 - ii. the novation of Manatū Hauora data and digital contracts across Manatū Hauora, Te Whatu Ora, and Te Aka Whai Ora, which may include the transfer of some agreements subject to confirmation that they align to Te Whatu Ora's objectives and needs; and
 - iii. a small number of contract transfers from Te Whatu Ora to Te Aka Whai Ora, representing contracts which were not identified for transfer in previous tranches;
 - b. **noted** that no further transfers under the Health Sector (Transfers) Act are anticipated after March 2023, though a small number of staff are expected to transfer to Te Aka Whai Ora and Te Whatu Ora from the Ministry of Business, Innovation and Employment at the end of the financial year for 2023;
 - c. **approved** delegation to the Chief Executive to give effect to the following:
 - i. entering into agreements between Te Whatu Ora and Te Aka Whai Ora and / or Manatū Hauora for the purposes of effecting these transfers;
 - ii. entering into or novating agreements between Te Whatu Ora and Te Aka Whai Ora and / or Manatū Hauora and third parties;

- iii. entering into agreements with the Ministers of Health and Finance under the Health Sector (Transfers) Act;
- iv. seeking agreement from the Ministers of Health and Finance to transfer associated funding through the March Baseline Update;
- v. any ancillary actions required to give effect to the proposed transfers; and
- vi. the Board were assured that the transfers would meet audit standards and would be part of the annual audit completed by Audit NZ.

Action: The Governance and Advisory team to provide the Board with the final report and numbers being transferred.

Ministerial Advisory Committee (MAC)

- The Board considered the MAC report and endorsed its findings and recommendations. The Board:
 - a. **agreed** to respond to the MAC:
 - i. highlighting focus for the next six months including co-commissioning;
 - ii. advising that financial sustainability is a priority; and
 - iii. a commitment to communicate outcomes;
 - b. **noted** that MAC have not had the opportunity to cover benefits realisation, performance reporting frameworks, monitoring priority populations, mental health, consumer voice or employment relations, and further exploration of infrastructure and investment, data and digital, procurement and supply chain Management.

Action: The Governance and Advisory team to provide the Board Chair with a written response.

Output Agreement 2022/23

- The Board discussed the Output Agreement and invited the Chair and Chief Executive to:
 - a. **discuss** the Output Agreement with Manatū Hauora to understand it within the suite of accountability documents;
 - b. **consider** ways in which an agreement with the Minister and Ministry can be developed together to reflect the spirit of the health reforms; and
 - c. **discuss** protocols on the sharing of information.

Work Programme

- With the change in Ministers and new delegations for Associate Health Ministers under development, the Board asked the Executive to ensure collaboration with Te Whatu Ora is visible. Further the Board:
 - a. **noted** the revised programme aligns with the outcomes framework, change and transformation objectives and applies strategic levers.
 - b. **noted** the Board will receive regular updates against the work programme.

Manatū Hauora Ministry of Health Director-General update

- A discussion with Di Sarfati, Director-General, Manatū Hauora | Ministry of Health was cancelled, noting that she has a regular slot at every Board meeting.

Key policy work programmes update

- The Board reviewed the approach for six (6) policy work programmes. Further updates will outline the roles and responsibilities of Te Aka Whai Ora and partner agencies because of inter-dependencies with other strategies and plans. The Board:
 - a. **noted** the proposed approach and next steps for these six (6) policies work programmes:
 - i. Mental Health Act Repeal and Replace;
 - ii. Rongoā Kaupapa;
 - iii. Hauora Māori Strategy;
 - iv. COVID-19 legislation and strategy;
 - v. Iwi Māori Partnership Boards (IMPBs); and
 - vi. Te Pae Tata - New Zealand Health Plan 2024 – 2027.

Ethnicity Data Action Plan

- The Board welcomed Associate Professor Ricci Harris and Dr Melissa McLeod to the Poari hui.
- The Board noted a conflict for Dr Crengle who was a peer reviewer for the paper on the Ethnicity Data Action Plan.
- The Board endorsed the principle that ethnicity data is foundational for informing strategy and policy and decision-making for resource allocation. It is important to provide an explanation on why the information is being requested and its use. The Board noted that there is a wider conversation about data and expects Te Aka Whai Ora to be an example of gathering and using quality data in accordance to quality standards.
- The Board
 - a. **noted** that Te Aka Whai Ora must:
 - i be an exemplar agency of gathering ethnicity data to lead by example;
 - ii. hold the health system accountable for complying with the protocols and achieving high quality ethnicity data on an ongoing basis; and
 - iii. understand the implications of ethnicity data quality for Māori (which is currently undercounted on the National Health Indicator (NHI) in all functions of Te Aka Whai Ora e.g., cautious use of current NHI ethnicity data in funding and targeted service delivery;
 - b. **agreed** that Te Aka Whai Ora to take a whole of system approach to enabling responsible gathering and use of ethnicity data;
 - c. **endorsed** the development of an action plan to address Māori undercount in the NHI;
 - d. **endorsed** the Ethnicity Data Action Plan be presented to the next joint board hui with Te Whatu Ora.

Action: The Executive to provide the paper to the Joint Board for discussion and endorsement.

Te Aka Whai Quarterly and Tumu Whakarae Report

- The Board noted and received the Tumu Whakarae report for this quarter (October – December 2022). The Board noted key achievements for this quarter include:
 - Successful Ministerial Launch for Te Pae Tata, 28 Whiringa-ā-nuku.
 - The Statement of Intent and Statement of Performance Expectations published.
 - Formal recognition of 11 IMPBs through the Order of Council.
 - Allocated funding for Te Ao Māori Population Health solutions.

- Support for the Therapeutic Products Bills on Rongoā Māori.
- Hauora Māori Strategy project and engagement plan approved.
- More than half of the locality's charters have been endorsed by Te Aka Whai Ora and Te Whatu Ora.
- Key appointments to Executive and Senior Leadership roles completed.
- Final group staff transfer under Health Sectors (Transfers) Act completed.

Finance report to 31 December 2022

- The Board received an update on the Finance systems noting there is further work to be done on capturing commissioning and service funding commitments and expenditure.
- The Board:
 - a. **noted** internal controls for organisational travel are being implemented; and
 - b. **noted** the financial update to 31 December 2022.

Commissioning report to 31 January 2023

- The Board received an update on what has been commissioned by Te Aka Whai Ora including Kahu Taurima outcomes. Executive reminded about the need for quality commissioning and at pace. Executive advised that Te Aka Whai Ora is working co-operatively with Hauora Māori partners and as appropriate, IMPBs.
- The Board **noted** that prior to December 2022, a total of \$18.115m was committed to contract (with invoices initiated).

Action: The Commissioning team to provide an update at the March meeting.

Iwi Māori Partnership Boards

- 11 IMPBs have completed the documentation for the purposes of being legally recognised. With four IMPBs yet to be confirmed, the Board acknowledged that advice will be required in terms of impacts and next steps for those in the IMPB emerging areas. The Executive advised that advice (including a legal perspective) is under development.
- In relation to engagement with the IMPBs, the Board:
 - a. **agreed** to postpone the National IMPB hui;
 - b. **endorsed** hosting regional IMPB hui in the lead up to a National IMPB hui.

Monitoring

- To progress the principles of the Te Aka Whai Ora monitoring system, the Board **noted** that Te Aka Whai Ora has a whole of system role in regard to monitoring Māori health outcomes and must have quality information to fulfil its monitoring role.
- The Board **noted** that discussions are continuing with Te Whatu Ora and Manatū Hauora about the system of monitoring for Maori health outcomes.

For Information

Budget 22 Commissioning update and alignment with outcomes framework

- The Board:
 - a. **noted** the Commissioning update and alignment with outcomes; and
 - b. **noted** \$12.7m of the CPI increase has been distributed to Providers.

Annual General Meeting (AGM) requirements for subsidiaries

- The Board:
 - a. noted that Te Whatu Ora is the sole shareholder in eight (8) subsidiary companies;
 - b. Legally Privileged
 - c. Legally Privileged
 - d. Legally Privileged
 - e. noted both Allied Laundry Services Limited and Canterbury Linen Services Limited have advised that there are no substantive matters that would need to be considered at an AGM;
 - f. agreed that the Chair of Te Whatu Ora be authorised to sign resolutions resolving that Allied Laundry Services Limited and Canterbury Linen Services Limited are not required to hold an AGM; and
 - g. noted that for the former shared service agencies, Te Whatu Ora's Chief Executive and Chief Financial Officer will sign resolutions resolving that those entities are not required to hold AGMs as directors of those companies.

Briefing for incoming Minister

- The Board noted this paper.

People, Culture and Remuneration Committee

- The Board noted this paper.

Nga korero o te wa | General Business

Update on Measles

- The Board received a brief update on the current status of the measles response and will be provided with updates as required and received.

Cyclone Gabrielle Severe Weather Event: Te Aka Whai Ora Emergency Response Funding

- The Board:
 - a. noted a conflict for Ms Tamihere who is a provider and assisting in the response for affected areas and whānau.
 - b. noted there is still an amount of \$500k remaining from the initial \$2m approval;
 - c. approved up to \$1.5m to Hauora Māori partners once a local assessment has been made, distributed as follows:
 - i. Northern Region (for Northland and Auckland) up to \$700,000;
 - ii. Te Manawa Taki Region (for Coromandel, BOP & Tairāwhiti) up to \$500,000; and
 - iii. Central Region (for northern Hawkes Bay, coastal areas) up to \$300,000.

The meeting closed at 4.02pm.