

Te Aka Whai Ora

Board Meeting Minutes

Friday, 1 July 2022 1.30pm - 3.00 pm

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| <p>Chair for the meeting Te Kaihautū mō te hui</p> | <p>Tipa Mahuta for Joint Boards; Sharon Shea for Te Aka Whaiora meeting</p> |
| <p>Board attendees Ngā mema o te Poari</p> | <p>Fiona Pimm, Mataroria Lyndon, Awerangi Tamihere and Sue Crengle Robb Campbell, Dame Karen Poutasi, Hon Amy Adams, Dr Vanessa Stoddart attended for joint Board session</p> |
| <p>In Attendance Ngā manuhiri</p> | <p>Riana Manuel, Craig Owen (Board Secretariat), Juanita Te Kani, Nigel Chee, Craig Green Margie Apa attended for joint Boards session; Deborah Roche, Catherine Foster and Cat Fleming joined after the Minister departed.</p> |
| <p>Apologies Ngā tamōnga</p> | <p>None</p> |

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Joint Board Meeting

The members of both Boards met with the Minister of Health to hear his priorities for Te Aka Whai Ora and Te Whatu Ora (The Ministers speech is saved in the Resources tab in Diligent Boards).

The Minister then left for a community engagement.

New Zealand Health Plan and Pacific Health Plan

The Boards agreed to review both plans over the weekend and to resolve to approve the plans by email on Monday.

The Boards discussed the important of communications and the expectation of the community to be engaged.

They agreed that the plans were a starting point and that Chairs would discuss the process for reviewing and renewing the plans with the Minister of Health at a meeting on Monday.

Te Aka Whai Ora Board meeting

Tipa Mahuta declared the meeting open.

The Board then resolved to appoint Sharon Shea as temporary deputy chair for the remainder of the meeting. Tipa left to attend the Te Whatu Ora Board meeting.

The Board resolved to ratify the decision of the interim Board on 22 June 2022 to delegate to Tipa Mahuta authority for the appointment of Riana Manuel as Chief Executive.

The acting chair acknowledged the dawn ceremony at Waitangi earlier in the day and congratulated those Ministerial working group members who had been appointed to the Board of Te Aka Whai Ora.

No new disclosures of interests were tabled.

The Board resolved to ratify the decision of the interim Board on 29 June 2022 to approve delegations and authorised the Board chair to sign the instrument of delegation.

The Board resolved to ratify the decision of the interim Board to delegate to approve banking arrangements with BNZ and authorised the following signatories to the account: Tipa Mahuta, Sharon Shea, Fiona Pimm, Riana Manuel and Craig Green.

Chief Executive's Update

Riana spoke to this paper and acknowledged the work of departing working group members Dr Chris Tooley and Lady Tureiti Moxon.

She advised the Board that our website www.teakawhiora.com is now up as our our social media platforms which gives us more direct control over our media and communications.

The first 10 Iwi-Māori Partnership Boards are now up and running.

The Board discussed the gifting of the Te Aka Whai Ora name and resolved that it should not be abbreviated in any of our own papers and correspondence (including the use of acronyms). This will also apply to the use of Te Whatu Ora by Te Aka Whai Ora.

Riana provided the Board with an update on Tier 2 recruitment and transfers.

The Board noted that the Statement of Intent and Statement of Performance Expectations are in draft form to be provided at the next Board meeting.

Riana advised that Te Aka Whai Ora would be moving into Kotuku House in Manukau. A powhiri for the Board and staff will be arranged once we take possession. Wellington based staff will continue to be housed in the Spark Building and Te Whatu Ora staff will be co-located with them.

Correspondence

The Board noted two items of inward correspondence:

- Carbon Neutral
- Approval by Minister of Health for delegations

The Board also requested that other items be placed into the Diligent Boards resources section:

- Final of Government Policy Statement
- Minister's speech to joint boards

Next meeting

The Board agreed to meet next on 27 July in Auckland for a full day.

The morning session will be dedicated to a commissioning wānanga.

Whakamutunga and Karakia

Sharon Shea, as temporary deputy Chair, declared the meeting closed at 3.30 pm. The meeting closed with Karakia Hauora.

Open actions post-meeting

| No | Action | Responsible Owner | Due Date | Status | Comments |
|---------------|---|-------------------|----------|----------------------|---|
| TAWO220629001 | Ensure induction sessions are organised around the availability of Board members. | Secretariat | 27/7/22 | In planning | |
| TAWO220629002 | Make changes to the draft Board Programme as directed. Work with the Board to reshape their 2022/23 and 2023/24 calendar. | Secretariat | 27/7/22 | In planning | |
| TAWO220629004 | Complete a rapid review of the delegations framework to ensure it is aligned with the Board's expectations and risk appetite. | Chief Executive | 27/7/22 | With CFO to complete | To be tabled at Board meeting 27 July |
| TAWO220629005 | Design a process of regular review of the delegations to ensure they are ongoingly fit-for-purpose. | Secretariat | 27/7/22 | In planning | Likely to be annual review of delegations |
| TAWO220629007 | Establish a process to support the Chair in reporting urgent decisions to the Board at subsequent meetings. | Secretariat | 27/7/22 | In discussions | |

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Actions closed at this meeting

| No | Action | Responsible Owner | Due Date | Status | Comments |
|---------------|---|-------------------|----------|-----------|----------|
| TAWO220629003 | Chair to report the outcome of the Chief Executive appointment back to the next board meeting. | Chair | 1/7/22 | Completed | |
| TAWO220629006 | Re-ratify 29/6/22 decisions at the next Board meeting or when Board members have accepted their official appointment letters. | Secretariat | 1/7/22 | Completed | |

Signed Tipa Mahuta

Date

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