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|  | **All District Health Boards** |
| **INFANT, CHILD, ADOLESCENT, AND YOUTH** **PACKAGE OF CARE (WRAP AROUND)****MENTAL HEALTH AND ADDICTION SERVICES****TIER LEVEL THREE** **SERVICE SPECIFICATION** |
| **STATUS: These service specifications may be amended to meet local agreement needs.** | **NON-MANDATORY** |
| **Review History** | **Date** |
| First Published on NSFL | June 2009 |
| **Amendments:** clarified reporting requirements, completed PU table. Corrected title, edited for consistency | April 2013 |
| **Amendments:** added MHI56S purchase unit code, removed standard provider monitoring reporting tables. Minor editing.  | April 2017 |
| Consideration for next Service Specification Review | Within five years |

**Note:** Contact the Service Specification Programme Manager, Service Commissioning, Ministry of Health to discuss proposed amendments to the service specifications and guidance in developing new or updating and revising existing service specifications.

Nationwide Service Framework Library web site <http://www.nsfl.health.govt.nz/>

**INFANT, CHILD, ADOLESCENT, AND YOUTH –**

**PACKAGE OF CARE (WRAP AROUND)**

**MENTAL HEALTH AND ADDICTION SERVICES**

**TIER THREE SEVICE SPECIFICATION**

**MHI56, MHI56C, MHI56D, MHI56E, MHI56S**

This tier three service specification for Infant, Child, Adolescent and Youth Package of Care (Wrap Around) (the Service) must be used in conjunction with tier one Mental Health and Addiction Services and tier two Infant Child Adolescent and Youth service specifications.

**1. Service Definition**

The Service will include:

* the development and funding of individualised packages of treatment/care aimed at meeting the specific needs of each Service User and their family/whānau, which may include management of activities of daily living, including personal care
* assistance to the child, adolescent or youth to maintain connection with or access to community-based activities, health, education, vocational and social services, and collaborate with clinical services
* review and monitoring the safety and appropriateness of each care package, modifying according to need, and assessment of ongoing requirements
* emphasis that is placed on the provision of treatment and support in an environment and context that is safe and appropriate for children, adolescents and youth
* ensuring that care packages are culturally appropriate and safe for each individual and their family/whānau
* delivery in a way that is appropriate for the age and developmental status of the Service User, by or under the supervision of staff with suitable child and youth expertise or experience
* ensuring that criteria and guidelines are in place to manage entry to and exit from the service, including criteria for prioritisation of referrals
* ensuring that care funding is not used to duplicate existing services but is used to provide supports that are additional to those provided by existing health, welfare and support agencies and to those services provided by the other specialist mental health services
* management of the package of care funding (including flexi-fund budgets) within the annual budget and ensuring that the available funding is used efficiently and effectively.

The provider may enter into subcontracting arrangements with other organisations for the delivery of components of the package but will be accountable for the total package deliverables.

Consistent with the tier two Infant, Child, Adolescent and Youth Service Specification, the service will:

* be recovery focused
* build resilience and connectedness
* be responsive to individual consumer needs
* support family/whānau in their role as parents.

Children, adolescents and youth will be given as much responsibility as they are able to take for selecting their supports.

**2. Service Objectives**

**2.1 General**

To provide individually tailored flexible packages of care for infants, children, adolescents and youth who have complex support needs. The service will target infants, children, adolescents and youth who have high and ongoing support needs.

**2.2 Māori Health**

Refer to the tier one Mental Health and Addiction Services service specification.

**3. Service Users**

The Service Users will be eligible infants, children, adolescents and youth.

**4. Access**

**4.1 Entry and Exit Criteria**

Access to the Service is on referral from specialist community or inpatient child and adolescent mental health services and/or NASC services.

**5. Service Components**

**5.1 Processes**

The following processes apply but are not limited to: assessment, treatment, intervention and support, review and discharge.

**5.2 Settings**

The Service is provided in a community based setting.

**5.3 Key Inputs**

The Service is provided by a multi-disciplinary team of people with skills and experience in mental health intervention, treatment and support, made up of:

* health professionals regulated by the Health Practitioners Competence Assurance Act 2003
* people regulated by a health or social service professional body
* people who interact with Service Users and who are not subjected to regulatory requirements under legislation or by any other means
* Staff with qualifications to support children, adolescents and youth with serious mental health problems. Specialist skills in terms of access to education and vocational opportunities will also be needed.

**6. Service Linkages**

Linkages include, but are not limited to the following described in tier one Mental Health and Addiction Services and tier two Infant, Child, Adolescent and Youth service specifications.

**7. Purchase Units and Reporting Requirements**

**7.1** Purchase Units are defined in the joint DHB and Ministry’s Nationwide Service Framework Purchase Unit Data Dictionary. The following Purchase Units apply to this Service.

| **PU Code** | **PU Description** | **PU Definition** | **Unit of Measure** |
| --- | --- | --- | --- |
| MHI56 | Infant, child, adolescent, and youth package of care | Individually tailored flexible packages of care for infants, children, adolescents and youth who have high, complex and ongoing support needs. The packages include management of activities of daily living, including personal care. It includes assistance to the child, adolescent or youth to maintain connection with or access to community based activities. The service is provided by a multi-disciplinary team of people trained in mental health intervention, treatment and support. The teams include: senior and junior medical staff, nurses and allied health professionals, non-clinical support, cultural and peer support. | Client |
| MHI56C | Infant, child, adolescent, and youth package of care - Nursing and/or allied health staff | Individually tailored flexible packages of care for infants, children, adolescents and youth who have high, complex and ongoing support needs. The packages include management of activities of daily living, including personal care. It includes assistance to the child, adolescent or youth to maintain connection with or access to community based activities. The service is provided by nurses and/or allied health staff. | FTE |
| MHI56D | Infant, child, adolescent, and youth package of care - Non-clinical staff | Individually tailored flexible packages of care for infants, children, adolescents and youth who have high, complex and ongoing support needs. The packages include management of activities of daily living, including personal care. It includes assistance to the child, adolescent or youth to maintain connection with or access to community based activities. The service is provided by non-clinical staff. | FTE |
| MHI56E | Infant, child, adolescent, and youth package of care - Cultural staff | Individually tailored flexible packages of care for infants, children, adolescents and youth who have high, complex and ongoing support needs. The packages include management of activities of daily living, including personal care. It includes assistance to the child, adolescent or youth to maintain connection with or access to community based activities. The service is provided by cultural staff. | FTE |
| MHI56S | Infant, child, adolescent, and youth package of care | Individually tailored flexible packages of care for infants, children, adolescents and youth who have high, complex and ongoing support needs. The packages include management of activities of daily living, including personal care. It includes assistance to the child, adolescent or youth to maintain connection with or access to community based activities | Service  |

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| **Unit of Measure** | **Unit of Measure Definition** |
| FTE | Full-time equivalent staff member (clinical or non-clinical) involved in direct delivery of services to consumers. Exclude time that is formally devoted to administrative or management functions e.g. half-time coordination of a community team. |
| Client | Number of clients managed by the service in the reporting period (period is annual 1st July - 30th June) i.e. caseload at the beginning of the plus all new cases in the period. 'Client' and 'Service User' are interchangeable. |
| Service | Service purchased in a block arrangement uniquely agreed between the parties to the agreement |

**7.2 Reporting**

The Provider must comply with the requirements of national data collections: PRIMHD.

Additional information to be reported and the frequency of collection are specified by the Funder in the Provider Specific Terms and Conditions as agreed with the Service Provider.

The information required by the Funder will be sent to:

Performance Reporting

Sector Operations

Ministry of Health

Private Bag 1942

Dunedin 9054

Email performance\_reporting@moh.govt.nz

The Performance Monitoring Reporting tables for the Mental Health and Addiction Service Specifications[[1]](#footnote-1) may be used for performance monitoring if specified as agreed with the Funder.

1. Performance Monitoring Reporting cluster tables for Mental Health and Addiction Services are published on the Nationwide Service Framework Library, Mental Health and Addiction Service specifications page, Downloads section www.nsfl.health.govt.nz/service-specifications/current-service-specifications/mental-health-and-addiction-services [↑](#footnote-ref-1)