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|  | **All District Health Boards** | |
| **INFANT, CHILD, ADOLESCENT, AND YOUTH COMMUNITY SUPPORT SERVICE**  **HOME BASED SUPPORT/SUPPORT FOR INDEPENDENCE**  **MENTAL HEALTH AND ADDICTION SERVICES**  **TIER THREE**  **SERVICE SPECIFICATION** | | |
| **STATUS: These service specifications may be amended to meet local agreement needs.** | | **NON-MANDATORY** |
| Review History | | Date |
| First Published on NSFL | | June 2009 |
| **Amendments:** clarified reporting requirements, completed PU table. Corrected title, edited for consistency | | April 2013 |
| **Amendments**: added MHA55S purchase unit code, removed standard provider monitoring reporting tables. Minor editing. | | April 2017 |
| Consideration for next Service Specification Review | | Within five years |

**Note:** Contact the Service Specification Programme Manager, Service Commissioning, Ministry of Health to discuss proposed amendments to the service specifications and guidance in developing new or updating and revising existing service specifications.

Nationwide Service Framework Library web site <http://www.nsfl.health.govt.nz/>

**INFANT, CHILD, ADOLESCENT, AND YOUTH COMMUNITY SUPPORT SERVICE**

**HOME BASED SUPPORT/SUPPORT FOR INDEPENDENCE**

**MENTAL HEALTH AND ADDICTION SERVICES**

**TIER THREE SERVICE SPECIFICATION**

**MHI55D, MHI55E, MHI55F, MHI55S**

This tier three service specification for Infant, Child, Adolescent and Youth Community Support Service Home Based Support/Support for Independence (the Service) must be used in conjunction with tier one Mental Health and Addiction and tier two Infant, Child, Adolescent and Youth service specifications.

**1. Service Definition**

The Service will include:

* assisting the infant, child, adolescent or youth and their family/whānau in determining their support and cultural needs
* co-ordination of access to the support resources and services that the child, adolescent or youth and their family/whānau wish to use
* provision of a range of support options, including but not limited to:
* home-based support
* community support
* support for independence
* when required, and in consultation with family/whānau, assisting the Service User to manage the activities of daily living, including personal care
* assisting the child, adolescent or youth to maintain connection with or access to community-based activities, health, education, vocational and social services, and collaborate with clinical services.

The Service will:

* be recovery focused
* build resilience and connectedness
* be responsive to individual consumer needs
* support family/whānau in their role as parents.

Children, adolescents and youth will be given as much responsibility as they are able to take for selecting their supports.

**2. Service Objectives**

**2.1 General**

To provide flexible mobile individual support services for infants, children, adolescents and youth who are living in the community either with their family/whānau or independently. The service will target infants, children, adolescents and youth who have high and ongoing support needs related to family/whānau and community living, education and/or employment and self-management of their problem.

**2.2 Māori Health**

Refer to the tier one Mental Health and Addiction Services service specification.

**3. Service Users**

The Service Users are eligible children, adolescents and youth.

**4. Access**

**4.1 Entry and Exit Criteria**

Access with referrals from specialist community or inpatient child and adolescent mental health services and/or Needs Assessment Service Coordination (NASC).

**5. Service Components**

**5.1 Processes**

The following processes apply but are not limited to: assessment, treatment, intervention and support, review and discharge.

**5.2 Settings**

Community based setting.

**5.3 Key Inputs**

Services provided by:

* people regulated by a health or social service professional body
* people who interact with Service Users and who are not subjected to regulatory requirements under legislation or by any other means.
* staff with qualifications and experience to support children, adolescents and youth with serious mental health problems. Specialist skills in terms of access to education and vocational opportunities will also be needed.

**6. Service Linkages**

Linkages include, but are not limited to the following as described in tier one Mental Health and Addiction Specialist Services and tier two Infant, Child, Adolescent and Youth service specifications.

**7. Purchase Units and Reporting Requirements**

**7.1** Purchase Units Codes are defined in the DHB and Ministry’s Nationwide Service Framework Purchase Unit Data Dictionary. The following codes apply to this Service.

| **PU Code** | **PU Description** | **PU Definition** | **Unit of Measure** |
| --- | --- | --- | --- |
| MHI55D | A child, adolescent, and youth community support service - Non-clinical staff | A recovery-resilience mobile support service to assist infants, children, adolescent or youth and their family/whanau in determining their support and cultural needs, who are living in the community. The service is to help the user to manage activities of daily living, personal care, help the child, adolescent or youth to maintain connection with community-based activities (health, education, vocational and social services, and collaboration with clinical services). The service is provided by non-clinical support staff who interact with the users and not subjected to regulatory requirements under legislation or by any other means. | FTE |
| MHI55E | A child, adolescent, and youth community support service - Cultural staff | A recovery-resilience mobile support service to assist infants, children, adolescent or youth and their family/whanau in determining their support and cultural needs, who are living in the community. The service is to help the user to manage activities of daily living, personal care, help the child, adolescent or youth to maintain connection with community-based activities (health, education, vocational and social services, and collaboration with clinical services). The service is provided by support cultural staff who interact with the users and not subjected to regulatory requirements under legislation or by any other means. | FTE |
| MHI55F | A child, adolescent, and youth community support service - Peer support staff | A recovery-resilience mobile support service to assist infants, children, adolescent or youth and their family/whanau in determining their support and cultural needs, who are living in the community. The service is to help the user to manage activities of daily living, personal care, help the child, adolescent or youth to maintain connection with community-based activities (health, education, vocational and social services, and collaboration with clinical services). The service is provided by peer support groups who interact with the service users and not subjected to regulatory requirements under legislation or by any other means. | FTE |
| MHI55S | A child, adolescent, and youth community support service | A recovery-resilience mobile support service to assist infants, children, adolescent or youth and their family/whanau in determining their support and cultural needs, who are living in the community. The service is to help the user to manage activities of daily living, personal care, help the child, adolescent or youth to maintain connection with community-based activities (health, education, vocational and social services, and collaboration with clinical services). | Service |

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| **Unit of Measure** | **Unit of Measure Definition** |
| FTE | Full-time equivalent staff member (clinical or non-clinical) involved in direct delivery of services to consumers. Exclude time that is formally devoted to administrative or management functions e.g. half-time coordination of a community team. |
| Client | Number of clients managed by the service in the reporting period (period is annual 1st July - 30th June) i.e. caseload at the beginning of the plus all new cases in the period. 'Client' and 'Service User' are interchangeable. |
| Service | Service purchased in a block arrangement uniquely agreed between the parties to the agreement |

**7.2 Reporting**

The Provider must comply with the requirements of national data collections: PRIMHD.

Additional information to be reported and the frequency of collection are specified by the Funder in the Provider Specific Terms and Conditions as agreed with the Service Provider.

The information required by the Funder will be sent to:

Performance Reporting

Sector Operations

Ministry of Health

Private Bag 1942

Dunedin 9054

Email [performance\_reporting@moh.govt.nz](mailto:performance_reporting@moh.govt.nz)

The Performance Monitoring Reporting tables for the Mental Health and Addiction Service Specifications[[1]](#footnote-1) may be used for performance monitoring if specified as agreed with the Funder.

1. Performance Monitoring Reporting cluster tables for Mental Health and Addiction Services are published on the Nationwide Service Framework Library, Mental Health and Addiction Service specifications page, Downloads section www.nsfl.health.govt.nz/service-specifications/current-service-specifications/mental-health-and-addiction-services [↑](#footnote-ref-1)