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|  | **All District Health Boards** |
| **CHILD, ADOLESCENT, AND YOUTH –** **COMMUNITY ALCOHOL AND DRUG SERVICES (WITH ACCOMMODATION COMPONENT)** **MENTAL HEALTH AND ADDICTION SERVICES****TIER THREE** **SERVICE SPECIFICATION** |
| **STATUS: These service specifications may be amended to meet local agreement needs.** | **NON-MANDATORY** |
| Review History | Date |
| First Published on NSFL | June 2009 |
| **Amended:** clarified reporting requirements, completed PU table. Corrected title, edited for consistency | April 2013 |
| **Amended:** added MHI49S purchase unit code, removed standard provider monitoring reporting tables. Minor editing.  | April 2017 |
| Consideration for next Service Specification Review | Within five years |

**Note:** Contact the Service Specification Programme Manager, Service Commissioning, Ministry of Health to discuss proposed amendments to the service specifications and guidance in developing new or updating and revising existing service specifications.

Nationwide Service Framework Library web site <http://www.nsfl.health.govt.nz/>

**CHILD, ADOLESCENT AND YOUTH - COMMUNITY ALCOHOL AND DRUG SERVICES (WITH ACCOMMODATION COMPONENT)**

**MENTAL HEALTH AND ADDICTION SERVICES**

**TIER THREE SERVICE SPECIFICATION**

**MHDI49, MHDI49C, MHDI49D, MHDI49E, MHDI49S**

This tier three service specification for Child, Adolescent, and Youth - Community Alcohol and Drug Services (with accommodation component) (the Service) is linked to tier one Mental Health and Addiction Services and tier two Infant, Child, Adolescent and Youth service specifications.

**1. Service Definition**

The Service will be limited to the following:

* accommodation and board in a domestic home-like, age-appropriate, non-institutionalised, supportive environment that is clean, comfortable and safe
* development of a personal action plan in partnership with the Service User and their family/whānau that identifies and prioritises actions that will support the Service User to meet desired goals and identify the roles and responsibilities of all persons and agencies involved in the delivery of services to the Service User
* provision of a goal-oriented programme that supports the Service User to establish the activities of daily living that enable them to manage, where practicable, self-care needs and that actively assists the Service User to develop the new skills and competencies needed to reach their identified goals and to engage in social, cultural, recreational and educational opportunities
* the encouragement of participation and contribution to the running of the residence to meet developmental needs, especially in view of transition to self-care
* developmental needs of connection, belonging, competence, contribution and participation
* defined treatment programmes, including specific treatment relating to the individual’s alcohol and drug use
* time limited duration of stay.

It is expected there will be engagement in a treatment programme as part of this contracted service by the Service User and their family/whānau.

**2. Service Objectives**

**2.1 General**

To provide a 24-hour staffed service with home-like accommodation for children, adolescents and youth with serious alcohol and drug problems that result in complex and ongoing high-support needs related to their activities of daily living.

Providers shall ensure that the Service User receives the appropriate levels of financial support, including access to a personal allowance.

A Family Group Conference (FGC) will be convened for the individual Service User, **where applicable,** by a care and protection co-ordinator (appointed under section 423 of the Children, Young Persons, and Their Families Act 1989) in accordance with sections 20 to 38 of the same Act.

**2.2 Māori Health**

Refer to the tier one Mental Health and Addiction Services service specification.

**3. Service Users**

The Service Users are eligible children, adolescents and youth.

**4. Access**

**4.1 Entry and Exit Criteria**

Access is by referral through the community alcohol and drug services or designated clinicians according to local protocols and needs assessment and service co-ordination (NASC) services.

**5. Service Components**

**5.1 Processes**

The following processes apply but are not limited to: assessment, treatment, intervention and support, review and discharge.

**5.2 Settings**

The Service is provided in community based settings.

**5.6 Key Inputs**

Services provided by:

a multi-disciplinary team of people with skills and experience in mental health and alcohol and drug intervention, treatment and support, made up of:

* health professionals regulated by the Health Practitioners Competence Assurance Act 2003
* people regulated by a health or social service professional body
* people who interact with Service Users and who are not subjected to regulatory requirements under legislation or by any other means.
* staff with appropriate qualifications, competencies, skills and experience, for working with people with alcohol and drug problems/dependence, who have the ability to recognise underlying mental health and developmental issues.

**6. Service Linkages**

Linkages include, but are not limited to the following described in tier one Mental Health and Addiction Services, tier two Infant, Child, Adolescent and Youth and tier two Addiction service specifications.

**7. Purchase Units and Reporting Requirements**

**7.1** Purchase Unit (PU) Codes are defined in the DHB and Ministry’s Nationwide Service Framework Purchase Unit Data Dictionary. The following codes apply to this Service.

| **PU Code** | **PU Description** | **PU Definition** | **PU Measure** |
| --- | --- | --- | --- |
| MHDI49 | Child, Adolescent and Youth Community Alcohol and Drug Services with accommodation | A 24 hour staffed service with domestic home-like accommodation for children, adolescent and youth with a serious alcohol and drug problems that result in complex and ongoing high support needs related to their activities of daily living. | Occupied bed day |
| MHDI49C | Child, Adolescent and & Youth Community - accommodation - Nursing and allied staff | A 24 hour staffed service with domestic home-like accommodation for children, adolescent and youth with a serious alcohol and drug problems that result in complex and ongoing high support needs related to their activities of daily living. The service is provided by nurses and/or allied health staff | FTE |
| MHDI49D | Child, Adolescent & Youth Community - accommodation - Non-clinical staff | A 24 hour staffed service with domestic home-like accommodation for children, adolescent and youth with a serious alcohol and drug problems that result in complex and ongoing high support needs related to their activities of daily living. The service is provided by non-clinical staff | FTE |
| MHDI49E | Child, Adolescent & Youth Community - accommodation - Cultural staff | A 24 hour staffed service with domestic home-like accommodation for children, adolescent and youth with a serious alcohol and drug problems that result in complex and ongoing high support needs related to their activities of daily living. The service is provided by cultural staff | FTE |
| MHDI49S | Child, Adolescent and & Youth Community - accommodation  | A 24 hour staffed service with domestic home-like accommodation for children, adolescent and youth with a serious alcohol and drug problems that result in complex and ongoing high support needs related to their activities of daily living. | Service |

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| **Unit of Measure** | **Unit of Measure Definition** |
| Occupied bed day | Total number of beds that are occupied each day over a designated period. For reporting purposes, count beds occupied as at 12 midnight of each day. Leave days, when the bed is not occupied at midnight are not counted. Counting formula is discharge date less admission date less leave days. |
| FTE | Full-time equivalent staff member (clinical or non-clinical) involved in direct delivery of services to consumers. Exclude time that is formally devoted to administrative or management functions e.g. half-time coordination of a community team. |
| Service | Service purchased in a block arrangement uniquely agreed between the parties to the agreement. |

**7.2 Reporting**

The Provider must comply with the requirements of national data collections: PRIMHD.

Additional information to be reported and the frequency of collection are specified by the Funder in the Provider Specific Terms and Conditions as agreed with the Service Provider.

The information required by the Funder will be sent to:

Performance Reporting

Sector Operations

Ministry of Health

Private Bag 1942

Dunedin 9054

Email performance\_reporting@moh.govt.nz

The Performance Monitoring Reporting tables for the Mental Health and Addiction Service Specifications[[1]](#footnote-1) may be used for performance monitoring if specified as agreed with the Funder.

1. Performance Monitoring Reporting cluster tables for Mental Health and Addiction Services are published on the Nationwide Service Framework Library, Mental Health and Addiction Service specifications page, Downloads section www.nsfl.health.govt.nz/service-specifications/current-service-specifications/mental-health-and-addiction-services [↑](#footnote-ref-1)