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|  | **All District Health Boards** |
| ADULT MENTAL HEALTH SERVICES -VOCATIONAL SUPPORT SERVICEMENTAL HEALTH AND ADDICTION SERVICES-Tier THREEService Specification |
| **STATUS: These service specifications may be amended to meet local agreement needs.** | **NON-MANDATORY** |
| Review History | Date |
| First Published on NSFL | June 2009 |
| **Amended**: Removal of unapproved Purchase Unit MHAK22F. Minor editing changes for consistency. | February 2011 |
| **Amended**: clarified reporting requirements, purchase unit table completed. | February 2013 |
| **Amended:** added MHA22S purchase unit code, removed standard provider monitoring reporting tables. Minor editing. | April 2017 |
| Consideration for next Service Specification Review | Within five years |

**Note:** Contact the Service Specification Programme Manager, Service Commissioning, Ministry of Health to discuss proposed amendments to the service specifications and guidance in developing new or updating and revising existing service specifications.

Nationwide Service Framework Library web site <http://www.nsfl.health.govt.nz>

**ADULT MENTAL HEALTH – VOCATIONAL SUPPORT SERVICE**

**MENTAL HEALTH AND ADDICTION SERVICES**

**TIER THREE SERVICE SPECIFICATION**

**MHA22C, MHA22D, MHA22E, MHA22F,MHA22S**

This tier three service specification for Adult Mental Health Services -Vocational Support Service (the Service) is linked to tier one Mental Health and Addiction Specialist Services and tier two Adult Mental Health Services service specifications.

**1. Service Definition**

The Service includes employment and education support that is community-based and provides Service Users with the support, training and assistance necessary for them to gain employment.

The Service will also provide flexible ongoing support to help Service Users maintain their vocational goals. Service Users will be given as much responsibility as they are able to take for determining the content of the programme and the day-to-day running of the service.

The Service will provide a flexible and varied programme of activities that are determined largely by the individual needs of each Service User, and will provide a safe environment for the development of educational, employment and social skills.

The style of the Service will be such that:

* there is an emphasis on supporting the strengths of the Service Users and their families and whānau and significant others
* mental health workers will work together with the Service User to reach desirable outcomes for all
* the particular needs of Māori and Pacific peoples Service Users are met by the provision of culturally derived skills programmes
* wherever possible, relevant staff will be of Māori or Pacific Peoples descent.

**2. Service Objectives**

**2.1 General**

To provide recovery-oriented vocational support services that will assist Service Users to attain their vocational goals.

**2.2 Māori Health**

Refer to the tier one Mental Health and Addiction Specialist Services service specification.

**3. Service Users**

The Service Users are eligible adults as detailed in the tier two Adult Mental Health Services service specification

**4. Access**

**4.1 Entry Criteria**

Referral to the Service is directly from the Service User, community mental health service or community support service.

**5. Service Components**

**5.1 Processes**

The following processes apply but are not limited to: assessment, intervention and support, review process and discharge.

**5.2 Settings**

The Service is provided in community based settings.

**5.3 Key Inputs**

The Service is provided by staff with appropriate qualifications, competencies, skills and experience in meeting the education and employment support needs of people with serious mental health problems/disorders.

**6. Service Linkages**

Linkages include, but are not limited to those described in tier one Mental Health and Addiction Specialist Services and tier two Adult Mental Health Services service specifications.

**7. Purchase Units and Reporting Requirements**

**7.1** Purchase Unit (PU) Codes are defined in the DHB and Ministry’s Nationwide Service Framework Purchase Unit Data Dictionary. The following codes apply to this Service.

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| **PU Code** | **PU Description** | **PU Definition** | **Unit of Measure** |
| MHA22C | Vocational support service - Nursing and/or allied staff  | A recovery-oriented vocational support service, provided by nurses and/or allied health staff to assist service users attain their vocational goals. | FTE |
| MHA22D | Vocational support service - Non-clinical staff | A recovery-oriented vocational support service, provided by non-clinical support staff to assist service users attain their vocational goals. | FTE |
| MHA22E | Vocational support service - Cultural staff | A recovery-oriented vocational support service, provided by cultural support staff to assist service users attain their vocational goals. | FTE |
| MHA22F | Vocational support service - Peer support staff | A recovery-oriented vocational support service, provided by cultural support staff to assist service users attain their vocational goals. | FTE |
| MHA22S | Vocational Support Services  | A recovery-oriented vocational support service to assist service users attain their vocational goals. | Service |

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| **Unit of Measure** | **Unit of Measure Definition** |
| FTE | Full-time equivalent staff member (clinical or non-clinical) involved in direct delivery of services to consumers. Exclude time that is formally devoted to administrative or management functions e.g. half-time coordination of a community team. |
| Service | Service purchased in a block arrangement uniquely agreed between the parties to the agreement. |

**7.2 Reporting**

The Provider must comply with the requirements of national data collections: PRIMHD.

Additional information to be reported and the frequency of collection are specified by the Funder in the Provider Specific Terms and Conditions as agreed with the Service Provider.

The information required by the Funder will be sent to:

Performance Reporting

Sector Operations

Ministry of Health

Private Bag 1942

Dunedin 9054

Email performance\_reporting@moh.govt.nz

The Performance Monitoring Reporting tables for the Mental Health and Addiction Service Specifications[[1]](#footnote-1) may be used for performance monitoring if specified as agreed with the Funder.

1. Performance Monitoring Reporting cluster tables for Mental Health and Addiction Services are published on the Nationwide Service Framework Library, Mental Health and Addiction Service specifications page, Downloads section www.nsfl.health.govt.nz/service-specifications/current-service-specifications/mental-health-and-addiction-services [↑](#footnote-ref-1)