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|  | **All District Health Boards** |
| ADULT MENTAL HEALTH – HOUSING CO-ORDINATION SERVICE -MENTAL HEALTH AND ADDICTION SERVICES-Tier THREEService Specification |
| **STATUS: These service specifications may be amended to meet local agreement needs.** | **NON-MANDATORY** |
| Review History | Date |
| First Published on NSFL | June 2009 |
| **Amended**: added MHA23D purchase unit | January 2012 |
| **Amended:** clarified reporting requirements | February 2013 |
| **Amended:** added MHA23S purchase unit code, removed standard provider monitoring reporting tables. Minor editing. | April 2017 |
| Consideration for next Service Specification Review | Within five years |

**Note:** Contact the Service Specification Programme Manager, Service Commissioning, Ministry of Health to discuss proposed amendments to the service specifications and guidance in developing new or updating and revising existing service specifications.

Nationwide Service Framework Library web site <http://www.nsfl.health.govt.nz>

**ADULT MENTAL HEALTH – HOUSING CO-ORDINATION SERVICE**

**MENTAL HEALTH AND ADDICTION SERVICES-**

**TIER THREE SERVICE SPECIFICATION**

**MHA23C MHA23D, MHA23S**

This tier three service specification for Housing Coordination Service (the Service) is linked to tier one Mental Health and Addiction Services and tier two Adult Mental Health service specifications.

1. **Service Definition**

The Service will include any or all of the following for any person:

* consultation and liaison with mental health service providers in respect of availability of housing suitable for the person that best meets their identified needs
* co-ordination and/or management of access to, or exit from, support services with housing, supportive landlord arrangements, models of supported independent living (as agreed with the DHB and local service co-ordination services)
* liaison with other agencies and providers of housing, to maintain knowledge of available housing stock within the district.

The mental health service of the applicable DHB will have agreed to provide clinical treatment. People for whom this service is provided will generally not solely require sustained crisis/acute intervention and will not generally be an immediate risk of harm.

**2. Service Objectives**

**2.1 General**

To ensure that people receiving interventions and support from mental health services are able to also access a range of housing options that assist them on their recovery path. The Service is provided to people who meet the criteria of a major mental health disorder and who have their usual place of residence in the geographical area for which this service is contracted.

**2.2 Māori Health**

Refer to tier one Mental Health and Addiction Services service specification.

**3. Service Users**

The Service Users are eligible adults as detailed in the tier two Adult Mental Health service specification.

**4. Access**

**4.1 Entry and Exit Criteria**

Referrals to the Service are from DHB mental health services for people requiring suitable housing following a comprehensive needs assessment that identifies specific levels of need

**5. Service Components**

**5.1 Processes**

The following processes apply but are not limited to: assessment, treatment, intervention and support, review process and discharge.

**5.2 Settings**

The Service is provided in community based settings.

**5.3 Key Inputs**

Services provided by:

* Staff with qualifications and experience in the housing sector.
* Staff who are familiar with public and private housing arrangements and tenancy in New Zealand.

Additional health and social sectors experience is preferred.

**6. Service Linkages**

Linkages include, but are not limited to the following described in tier one Mental Health and Addiction Specialist Services and tier two Adult Mental Health service specifications.

**7. Purchase Units and Reporting Requirements**

**7.1** Purchase Unit Codes are defined in the DHB and Ministry’s Nationwide Service Framework Purchase Units Data Dictionary. The following codes apply to this Service.

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| **PU Code** | **PU Description** | **PU Definition** | **Unit of Measure** |
| MHA23C | Housing coordination service- nursing and / or allied health staff | A service to ensure that people receiving interventions and support from mental health services are able to also access a range of housing options that assist them on their recovery path. | FTE |
| MHA23D | Housing coordination service- non clinical staff | A service provided by non clinical staff to ensure that people receiving interventions and support from mental health services are able to also access a range of housing options that assist them on their recovery path. | FTE |
| MHA23S | Housing Coordination Service | A service to ensure that people receiving interventions and support from mental health services are able to also access a range of housing options that assist them on their recovery path. | Service |

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| **Unit of Measure** | **Unit of Measure Definition** |
| FTE | Full-time equivalent staff member (clinical or non-clinical) involved in direct delivery of services to consumers. Exclude time that is formally devoted to administrative or management functions e.g. half-time coordination of a community team. |
| Service | Service purchased in a block arrangement uniquely agreed between the parties to the agreement. |

**7.2 Reporting**

The Provider must comply with the requirements of national data collections: PRIMHD.

Additional information to be reported and the frequency of collection are specified by the Funder in the Provider Specific Terms and Conditions as agreed with the Service Provider.

The information required by the Funder will be sent to:

Performance Reporting

Sector Operations

Ministry of Health

Private Bag 1942

Dunedin 9054

Email performance\_reporting@moh.govt.nz

The Performance Monitoring Reporting tables for the Mental Health and Addiction Service Specifications[[1]](#footnote-1) may be used for performance monitoring if specified as agreed with the Funder.

1. Performance Monitoring Reporting cluster tables for Mental Health and Addiction Services are published on the Nationwide Service Framework Library, Mental Health and Addiction Service specifications page, Downloads section www.nsfl.health.govt.nz/service-specifications/current-service-specifications/mental-health-and-addiction-services [↑](#footnote-ref-1)