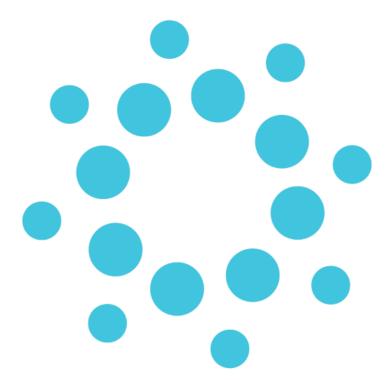
NES Gap Catch-Up Utility

Guide for Multiple Runs (November 2016)



This document contains important information for Medtech users. Please ensure that it is circulated among all relevant staff. We suggest that the document is filed safely for future reference.

As part of the initial steps for performing the Gap Catch-Up process, there is a prompt to enter the date of the last PHO CBF Export run prior to the Go-Live date and the start. Enter these details and click the '**Search**' button.

•	Connected Health Information Services	×
₩eb		
Search NES Gap Catch-Up History		ø
	A A	
Please enter the last PHO Export Date :	23-Aug-2016 12 03 AM	
	× ×	
Please read the following details before proceeding.		
The Gap Catch-up utility will help you find all patients that	have not been enrolled or whose enrolment requires update since the last PHO Export date.	
Please enter the Last PHO Export Date/Time above and patients that can be Enrolled/Updated will be shown.	click on the Search button below. You will automatically be taken to NES Gap Catch-up tab where the nur	nber of
This utility will search all the patients in the Medtech32 usi	ng the following search criteria-	
 Patients who are Newly Registered with Confirmed Existing Registered and Confirmed Enrolment statu 	Enrolment status since the last PHO Export Date. s patients whose Patient Register details have been updated since the last PHO Export date.	
The utility will display 2 categories of Patient Search Resu	Its in the NES Gap Catch-Up tab-	
 New Enrolments – Newly Registered patients with 0 Update Enrolment – Patients who are already enrol updated). 	Confirmed Enrolment status. ed and there are changes to their enrolment details (Registered Provider or Enrolment Confirmation date in	were
If the patient's enrolment in the NES database is not under	the practice then instead of an update Enrolment a New Enrolment will occur.	
	R.	
	v	
		Search
	Qlose	Help

If the total number of patients to be processed by the Gap Catch-Up Utility is large, the practice must run the utility multiple times. In this scenario, the following message is displayed:

Connected Health Information Services	>
Web	
Search NES Gap Catch-Up History	0
Last PHO Export Date/Time: 23 Aug 2016 12:03:00 AM	
Total Number of patients that require processing is large.	
You will need to run this utility multiple times to complete this session. It may not be possible to display upfront how many runs are needed, please bear with us.	
The Utility discovered following results for submitting to NES in Run 2	
Total Number of Patients - 18	
a. New Enrolments - 3 b. Update Enrolments - 15	
Press the 'Submit' button to send Enrolment/Update Enrolment request to NES	

On the completion of each run, there will be a prompt to click the '**Submit**' button to start the next run.

In the example shown below, clicking the '**Submit**' button will start Run 5.

۹	Connected Health Information Services				
<u>₩</u> eb					
Search NES Gap Catch-t	Jp History				ø
Last PHO Export Date/Time	: 23 Aug 2016 12:03:	00 AM			
Total Number of patients that re	quire processing is la	irge.			
You will need to run this utility m	nultiple times to comp	lete this session.			
It may not be possible to display		uns are needed, plea	ase bear with us.		
The Outcome of Run 4 are lister	d below:				
Requests	Submitted	Accepted	Rejected/Error	Patient Already Enrolled	
New Enrolment	0	0	0	0	
Update Enrolment	1	1	0	0	
Total	1	1	0	0	
Press Submit button again to b	eain Run 5		ал. -		
					Submit
					Print Close Help

After the utility has run the search and provided the results, click the '**Submit**' button to send the New Enrolment and Update Enrolment requests to NES.

In the example shown below, Run 5 has completed and there are 4 New Enrolment requests and 58 Update Enrolment requests.

Connected Health Information Services	×
Web	
Search NES Cap Catch-Up History	0
Last PHO Export Date/Time : 23 Aug 2016 12:03:00 AM	
Total Number of patients that require processing is large.	
You will need to run this utility multiple times to complete this session. It may not be possible to display upfront how many runs are needed, please bear with us. The Utility discovered following results for submitting to NES in Run 5 Total Number of Patients - 62	
a. New Enrolments - 4 b. Update Enrolments - 58	
Press the 'Submit' button to send Enrolment/Update Enrolment request to NES	
	Submit
<u>Pint</u> <u>Qoce</u>	Help

The utility will then present the outcomes for the submitted requests, indicating the number accepted, rejected or already enrolled. There will also be a prompt to click the '**Submit**' button to start the next run.

In the example shown below, Run 5 had 60 requests accepted and 2 were rejected.

NOTE: Although only 4 New Enrolment requests were submitted, 45 were accepted while 58 Update Enrolments were submitted with only 15 accepted. These discrepancies arise because when the utility attempted to update the enrolments, some patients were not enrolled with the practice on the NES database. Instead the utility performed a New Enrolment for these patients.

/eb		Connecte	d Health Information Serv	ices	
Search NES Gap Cate	ch-Up History				Q
Last PHO Export Date/Tin	me : 23 Aug 2016 12:03	:00 AM			
otal Number of patients tha	t require processing is la	arge.			
ou will need to run this utilit					
t may not be possible to disp		uns are needed, plea	ise bear with us.		
he Outcome of Run 5 are li	sted below:		1		c.
Requests	Submitted	Accepted	Rejected/Error	Patient Already Enrolled	
New Enrolment	4	45	0	0	
Update Enrolment *	58	15	2	0	
Total	62	60	2	0	
	v in the Submitted vs Ac	cepted numbers abo	ve, it is because when this u	tility attempted an Update Enrolment, in the	
NES database the patient w ress Submit button again t	vas not enrolled with the		ıtility performed a New Enro		
	vas not enrolled with the		ıtility performed a New Enro	lment.	Submit Dirit Close Help

When the last run is completed, the following message will be displayed and states that no further runs are required.

eb		Connected	d Health Information Servi	ces	
					A state
Search NES Gap Catch-L	Up History				•
Last PHO Export Date/Time :	: 23 Aug 2016 12:03:0	IO AM			
he Outcomes are listed in the 1	Table below				
Requests	Submitted	Accepted	Rejected/Error	Patient Already Enrolled	
New Enrolment	0	12	0	0	
Update Enrolment *	16	4	0	0	
Total	16	16	0	0	
				4	
				6	
				12	Submit

The **History** tab provides details of the runs performed by the Gap Catch-Up Utility. On the lefthand side of the screen is a list of the runs performed (in this example, 8 runs). Clicking on a specific run will display a report for that run.

Search NES Gap Catch-Up	History						
23 Nov 2016, Run 1: 12:42 PM	Selected Record : 23 I	Nov 2016 03:57	PM				
23 Nov 2016, Run 2: 03:46 PM							
23 Nov 2016, Run 3: 03:48 PM	Given Name	Date of Bir	th Gen	der Requests	5	Outcomes -	
23 Nov 2016, Run 4: 03:49 PM	CHAN	25 Jan	F	Update E	nrolment	Enrolment Upda	ted
23 Nov 2016, Run 5: 03:51 PM	AMBER	21 Jul	F	Update E	nrolment	Enrolment Upda	ted
23 Nov 2016, Run 6: 03:53 PM	KEN *	14 Sep	М	Update E	nrolment	Enrolment Upda	ted
23 Nov 2016, Run 7: 03:55 PM	JOSH	14 Dec	М	Update E	nrolment	Enrolment Upda	ted
23 Nov 2016, Run 8: 03:57 PM	JO	01 Mar	М	Update E	nrolment	Enrolled	
	TAI	23 Jun	М	M Update Enrolment Enro		Enrolled	
	но	28 Nov	28 Nov F Update Enrolment		Enrolled		
	TIA	18 Apr	М	Update E	nrolment	Enrolled	
	EMILY	04 Aug	F	Update E	nroiment	Enrolled	
	<						>
	Requests	Submitted	Accepted	Rejected/Error	Patient Alre	eady Enrolled	
N	New Enrolment	0	12	0	0		
R	Update Enrolment *	16	4	0	0		
	Total	16	16	0	0		
	* If you find any discrep. Enrolment, in the NES of						

At the end of the process, returning to the **Search** tab and clicking the '**Search**' button will generate the following message indicating that the gap catch-up has been completed for the specified period.

•	Connected Health Information Services	- - ×
Web		
Search NES Gap Catch-Up History	There are no patients found for NES Gap Catch-Up Enrolment	X
Please enter the last PHO Export Date :	23-Aug-2016 12:03 AM	
Please read the following details before proceeding.		
The Gap Catch-up utility will help you find all patients that	t have not been enrolled or whose enrolment requires update since the last PHO Export date.	
Please enter the Last PHO Export Date/Time above an patients that can be Enrolled/Updated will be shown.	d click on the Search button below. You will automatically be taken to NES Gap Catch-up tab where the	number of
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The utility will display 2 categories of Patient Search Res	ults in the NES Gap Catch-Up tab-	
 New Enrolments – Newly Registered patients with Update Enrolment – Patients who are already enrupdated). 	Confirmed Enrolment status. biled and there are changes to their enrolment details (Registered Provider or Enrolment Confirmation de	ate were
If the patient's enrolment in the NES database is not und	er the practice then instead of an update Enrolment a New Enrolment will occur.	
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