

# Community Pharmacy Purchase Unit (PU) Codes and claiming process

September 2020

## PU Codes

Purchase Unit Code	Purchase Unit Code Description	Schedule Number	Manual invoicing
<b>Schedule 1 Services</b>			
PH1001	Core Pharmacy Services		
PH1002	ECP Services		
PH1004	NPPA A Pharmacy Services		
PH1005	NPPA B Pharmacy Services		
PH1006	Class B Controlled Drug Services		
PH1026	Complex Medicine Services A		
PH1027	Complex Medicine Services B		
PH1034	Core SFP		
<b>Schedule 2 Services</b>			
PH1037	Additional Professional Advisory Services		
<b>Schedule 3A Services</b>			
PH1006	Class B Controlled Drugs (Opioid Substitution Treatment) Services	3A.1	
PH1030	Co-dispensed Opioid Services	3A.1	
PH1010	Aseptic Pharmacy Services	3A.2	
PH1025	Sterile Manufacturing Services (includes eye drops)	3A.3	
PH1008	Pharmacy Clozapine Services	3A.4	
PH1036	Pharmacist vaccinations (Immunisation Services)	3A.5	
<b>Schedule 3B Services</b>			
PH1028	LTC Pharmacy Services	3B.1	
PH1033	LTC SFP	3B.1	
PH1035	CRC <sup>1</sup> Pharmacy Services	3B.2	
PH1029	ARRC Pharmacy Services	3B.3	
PH1003	Special Foods Services	3B.4	
PH1031	Community Pharmacy Anti-Coagulation Management Service	3B.5	Claimant to provide code when invoicing (see Manual claims process below)
PH1021	Pharmacist Health Education Services	3B.6	
<b>Schedule 3C Services</b>			
PH1024	Pharmacy Part P - Local Services not otherwise defined	3C.X	Claimant to provide code when invoicing (see Manual claims process below)
PH1007	Pharmaceutical Review Service	3C.X	
PH1011	NRT Services	3C.X	
PH1015	Pharmacy Depot Service	3C.X	
PH1016	Sharps Containers Supplies	3C.X	
PH1018	Medicines Use Review and Adherence Support Services	3C.X	
PH1019	Adherence Packaging (in association with Medicines Use Review and Adherence Support Services)	3C.X	
PH1022	Pharmacist Medicines and Clinical Information Support Services	3C.X	
PH1023	Pharmacist Medicines Therapy Assessment Services	3C.X	
PH1032	Paediatric Seravit wholesaler dispersal	3C.X	
PHWD	Workforce Development	3C.X	

<sup>1</sup> CRC Pharmacy Services are currently claimed under the ARRC service code (PH1029) and identified through the patient cohort field.

## Manual claims process

For invoiced claims (*see above*), tax invoices for manual claiming will need to be sent to [providerinvoices@moh.govt.nz](mailto:providerinvoices@moh.govt.nz) and will be processed on receipt of a valid invoice and paid on the 20<sup>th</sup> day of the month following service.

A tax invoice must contain the following information:

- (a) unique invoice number
- (b) invoice date (date invoice produced)
- (c) GST number
- (d) provider name
- (e) claimant number
- (f) agreement number
- (g) address
- (h) contact details (phone, fax and email)
- (i) DHB name
- (j) Service provided
- (k) volume (if required)
- (l) period claiming for
- (m) amount excluding GST
- (n) GST amount
- (o) total amount including GST; and
- (p) purchase unit number.