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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Schools Disease Outbreak  Notification and Summary Form | | | | | | | | | | | | | | | | | |
| To | **Te Mana Ora | Community and Public Health**  [**CW-NPHS-HealthProtection@tewhatuora.govt.nz**](mailto:CW-NPHS-HealthProtection@tewhatuora.govt.nz) | | | | | | | | | Attention | | **Medical Officer of Health** | | | Date |  |
| Region  (select one of the following) | | Waitaha | Canterbury  South Canterbury  Te Tai o Poutini | West Coast | | | | | | | | | | | | | | |
| Date notified | | |  | | | Officer responsible | | | | | | |  | | | |
| Name of outbreak, if known | | | | |  | | | | | | | | | | | |
| Condition | | |  | | | | | Implicated pathogen | | | | | |  | | |
| Name of School | | |  | | | | | | | | | | | | | |
| Address | | |  | | | | | | | | | | | | | |
| Phone | | |  | | | | Email | |  | | | | | | | |
| Contact person and position | | |  | | | | | | | | | | | | | |
| **Outbreak details – total exposed** | | | | | | | | | | | | | | | | |
| Number of people at School | | | | Children | | | | | | | Staff | | | | | |
| Number of people ill | | | | Children | | | | | | | Staff | | | | | |
| Date of Onset of illness | | | | First Case | | | | | | | Last Case | | | | | |
| Possible source | | | |  | | | | | | | | | | | | |
| **Control measures** | | | | | | | | | | | | | | | | |
| Exclusion of ill staff from last symptoms | | | | Nil  48 hrs  Other If other, specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | |
| Exclusion of ill children from last symptoms | | | | Nil  48 hrs  Other If other, specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | |
| Cleaning/disinfection/PPE | | | | Increased cleaning implemented  Use of appropriate PPE  Cleaning hard surfaces / soft furnishing  Closed for professional cleaning | | | | | | | | | | | | |
| Health edication and advice | | | | Advice given to:  Staff  Parents  Visitors | | | | | | | | | | | | |
| Health warning | | | | Advisory notice placed at entrance/s to school | | | | | | | | | | | | |
| **Comments** | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | |