|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Early Childcare Centre Disease Outbreak  Notification and Summary Form | | | | | | | | | | | | | | | |
| To | **Te Mana Ora | Community and Public Health**  [**CW-NPHS-HealthProtection@tewhatuora.govt.nz**](mailto:CW-NPHS-HealthProtection@tewhatuora.govt.nz) | | | | | | | Attention | | | **Medical Officer of Health** | | Date |  |
| Region  (select one of the following) | | Waitaha | Canterbury  South Canterbury  Te Tai o Poutini | West Coast | | | | | | | | | | | | |
| **CAUTION:** Kia ora. This information is **legally privileged and confidential**. If you have received this message in error, please forward to the above destination without delay. If the reader of this message is not the intended recipient you are hereby notified that any use, dissemination, distribution or reproduction of this message is prohibited. Failure to comply with this caution could result in legal action. Ngā mihi / thank you. | | | | | | | | | | | | | | |
| Date notified | | |  | | | Officer responsible | | | | | |  | | |
| Name of outbreak, if known | | | | |  | | | | | | | | | |
| Condition | | |  | | | Implicated pathogen | | | | | |  | | |
| Name of Early Childcare Centre (ECC) | | |  | | | | | | | | | | | |
| Address | | |  | | | | | | | | | | | |
| Phone | | |  | | | | Email | | |  | | | | |
| Contact person and position | | |  | | | | | | | | | | | |
| Type of facilities provided | | | Nursery  Under 2 years  Over 2 years  Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | |
| **Outbreak details – total exposed** | | | | | | | | | | | | | | |
| Number of people at ECC | | | | Children | | | | | Staff | | | | | |
| Number of people ill | | | | Children | | | | | Staff | | | | | |
| Date of Onset of illness | | | | First Case | | | | | Last Case | | | | | |
| Possible source | | | |  | | | | | | | | | | |
| **Control measures** | | | | | | | | | | | | | | |
| Exclusion of ill staff from last symptoms | | | | Nil  48 hrs  Other If other, specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | |
| Exclusion of ill children from last symptoms | | | | Nil  48 hrs  Other If other, specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | |
| Cleaning/disinfection/PPE | | | | Increased cleaning implemented  Use of appropriate PPE  Cleaning hard surfaces / soft furnishing  Closed for professional cleaning | | | | | | | | | | |
| Health education and advice | | | | Advice given to:  Staff  Parents  Visitors | | | | | | | | | | |
| Health warning | | | | Advisory notice placed at entrance/s to centre | | | | | | | | | | |
| **Comments** | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | |