

## Portfolio Assessment Tool – Proficient EN

<b>Name of Applicant:</b>		<b>APC Number:</b>	<b>Date:</b>
Evidence		Standard Requirements	
Yes	No	Application letter	
Yes	No	Curriculum Vitae	
Yes	No	Copy of entry on NCNZ register showing current APC	
Yes	No	Current Performance Appraisal (less than 12mths old)	
Yes	No	Professional Development (PD) Plan	
Yes	No	Self-assessment complete and assessed on reverse of this form	
Yes	No	Senior Nurse assessment complete and assessed on reverse of this form	
Yes	No	Manager Support Letter – <b>supports Proficient</b>	
Yes	No	Evidence of 450 practice hours in last 3yrs	
Yes	No	Evidence of 60 PD hours in last 3yrs.	
Yes	No	Reflection on 3 PD activities	
Yes	No	Code of Conduct training in between June 2012 and June 2015.	
Proficient EN Requirements			
Yes	No	Evidence demonstrating participation in quality initiative or practice change	
Yes	No	Evidence demonstrating teaching and/or preceptorship	
Yes	No	Evidence illustrating the depth of understanding of patient care and care coordinating within scope of practice.	
<b>Additional comments/reasons:</b>			
<b>The portfolio meets NCNZ Standard requirements at Proficient EN level:      Yes                      No</b>			

Assessor Name		Signature	Date
Assessor Name		Signature	Date
Assessor Name		Signature	Date

Please comment on whether the Self & Competence assessment for EACH competency provides specific examples & comments on skill, knowledge, behaviour, attitude & values expected of a Proficient level EN.

<b>Applicant Name &amp; APC:</b>		<b>Date:</b>
<b>Evidence</b>	<b>NCNZ Enrolled Nurse Domain One:</b>	<b>COMMENT</b>
Yes No	1.1 Accepts responsibility for ensuring that nursing practice and conduct meet the standards of the professional, ethical and relevant legislated requirements	
Yes No	1.2 Demonstrates the ability to apply the principles of the Treaty of Waitangi to nursing practice	
Yes No	1.3 Demonstrates understanding of the EN scope of practice & the RN responsibility & accountability for direction and delegation of nursing care	
Yes No	1.4 Promotes an environment that enables health consumer safety, independence, quality of life and health	
Yes No	1.5 Participates in ongoing professional and educational development	
Yes No	1.6 Practises nursing in a manner that the health consumer determines as being culturally safe	
<b>Evidence</b>	<b>NCNZ Enrolled Nurse Domain Two:</b>	<b>COMMENT</b>
Yes No	2.1 Provides planned nursing care to achieve identified outcomes	
Yes No	2.2 Contributes to nursing assessments by collecting & reporting information to the RN	
Yes No	2.3 Recognises & reports changes in health & functional status to the RN or directing health professional	
Yes No	2.4 Contributes to the evaluation of health consumer care	
Yes No	2.5 Ensures documentation is accurate and maintains confidentiality of information	
Yes No	2.6 Contributes to the health education of health consumers to maintain and promote health	
<b>Evidence</b>	<b>NCNZ Enrolled Nurse Domain Three:</b>	<b>COMMENT</b>
Yes No	3.1 Establishes maintains & concludes therapeutic interpersonal relationships	
Yes No	3.2 Communicates effectively as part of the health care team	
Yes No	3.3 Uses a partnership approach to enhance health outcomes for health consumers	
<b>Evidence</b>	<b>NCNZ Enrolled Nurse Domain Four:</b>	<b>COMMENT</b>
Yes No	4.1 Collaborates and participates with colleagues and members of the health care team to deliver care	
Yes No	4.2 Recognises the differences in accountability and responsibility of registered nurses, enrolled nurses and healthcare assistants.	
Yes No	4.3 Demonstrates accountability and responsibility within the health care team when assisting or working under the direction of a registered health practitioner who is not a nurse	