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| **PDRP Workshop** |
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| **Learning outcomes:** |
| This 2 hour Professional Development and Recognition Programme (PDRP) workshop can support you with:* PDRP basics: what you need to know about completing your portfolio.
* Writing your self-assessment against the NCNZ Competencies
* Using the ePortfolio

The Peer/portfolio workshops will refresh your knowledge of* Writing senior/peer assessments for your colleagues
* Assessing portfolios
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| **Instructions:** |
| * Please attend a session appropriate to the level of PDRP you are completing or the “Peer & Portfolio assessors” if you are completing peer and/or portfolio assessments.
* \*If you need hands-on computer support to use the ePortfolio, please come along to one of the ePortfolio sessions held in the computer room.
* You are welcome to bring your own device to these workshops. However you are responsible for its connection to internet. Please ensure you know your user name and password for Ko Awatea (e-learning).
* Please familiarise yourself with the PDRP Handbook before attending a workshop.
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| **Available to:** | **Price (+ GST)** | **Booking Method** |
| Hutt Valley Staff | No charge | Ko Awatea |
| Wairarapa/Capital & Coast Staff  | Not applicable | Please attend Capital Coast or Wairarapa PDRP workshops as appropriate. This workshop if for Hutt Valley PDRP. |
| External Health Professionals (Primary Health, PHO, Aged Care)  | No charge | Please email your name and contact number along with the workshop you wish to book to PDRP@huttvalleydhb.org.nz |
| Private sector  | Not applicable | This workshop is only appropriate to organisations signed up to Hutt Valley’s PDRP. |
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| Target Audience  | Registered and enrolled nurses completing their own PDRP or supporting nursing colleagues with their PDRP. |
| Pre reading requirements | PDRP Handbook |
| Course Facilitator | Ellie Jessop, Nurse Coordinator Professional Development |
| Food Provided | No. |
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| **Course Details:** |
| Day | Date | Venue | Start - Finish | Level/Topic |
| Tuesday | 4th February | Meeting Room 3, Learning Centre | 1000-1200 | Competent & Proficient |
| Monday | 10th February | Meeting Room 3, Learning Centre | 1200-1400 | Expert, Senior & Accomplished |
| Tuesday | 4th March | Meeting Room 3, Learning Centre | 1000-1200 | Proficient, Expert & Accomplished |
| Wednesday | 5th March | Computer room, Learning Centre | 1200-1400 | ePortfolio\* |
| Tuesday | 1st April | Meeting Room 3, Learning Centre | 1200-1400 | Competent & Proficient |
| Wednesday | 2nd April | Meeting Room 3, Learning Centre | 1000-1200 | Peer/portfolio Assessor |
| Thursday  | 3rd April | Meeting Room 3, Learning Centre | 1530-1730 | Expert, Senior & Accomplished |
| Thursday | 8th May | Computer room, Learning Centre | 1530-1730 | ePortfolio\* |
| Thursday | 22nd May | Meeting Room 3, Learning Centre | 1200-1400 | Proficient, Expert & Accomplished |
| Monday | 9th June | Theatres Education Room, Level 1 ED&Theatres | 1200-1400 | Portfolio Assessor refresher |
| Thursday | 12th June | Meeting Room 3, Learning Centre | 1000-1200 | Expert, Senior & Accomplished |
| Thursday | 12th June | Meeting Room 3, Learning Centre | 1530-1730 | Competent & Proficient |
| Thursday | 10th July | Computer room, Learning Centre | 1000-1200 | ePortfolio\* |
| Thursday | 10th July | Meeting Room 3, Learning Centre | 1530-1730 | Proficient, Expert & Accomplished |
| Tuesday | 29th July | Meeting Room 3, Learning Centre | 1000-1200 | Competent & Proficient |
| Thursday | 7th August | Meeting Room 3, Learning Centre | 1200-1400 | Expert, Senior & Accomplished |
| Thursday | 7th August | Meeting Room 3, Learning Centre | 1530-1730 | Portfolio Assessor refresher |
| Tuesday | 2nd September | Meeting Room 3, Learning Centre | 1200-1400 | Proficient, Expert & Accomplished |
| Wednesday | 3rd September | Computer room, Learning Centre | 1200-1400 | ePortfolio\* |
| Monday | 20th October | Meeting Room 3, Learning Centre | 1200-1400 | Competent & Proficient |
| Thursday | 23rd October | Meeting Room 3, Learning Centre | 1530-1730 | Expert, Senior & Accomplished |
| Monday | 10th November | Meeting Room 3, Learning Centre | 1000-1200 | Portfolio Assessor refresher |
| Tuesday | 11th November | Meeting Room 3, Learning Centre | 1200-1400 | Proficient, Expert & Accomplished |
| Thursday | 13th November | Computer room, Learning Centre | 1530-1730 | ePortfolio\* |