

This process fairly recognises previous PDRP achievements at other areas and organisations.

It facilitates involvement in the Te Kāhui Kōkiri Mātanga PDRP to ensure level of payment to be continued, where relevant to the organisation.

Step 1:

PDRP Transfer Application form

- Nurse to complete application form, then
- new Line Manager to sign the application form to verify sighting of the letter of achievement from previous organisation/ employer, then
- emailed to your organisation's PDRP office.

A copy of the letter of achievement from previous organisation/employer must be included.

Step 2:

The PDRP office will send a notification of transportability letter to the applicant and to the following staff:

- Line Manager, and
- Payroll (level of practice allowance applies only to Proficient and Expert / Accomplished levels for nursing).
- The level of payment will be paid from the date the PDRP office/Organisation receives the transfer information.

Te Whatu Ora – Waitaha A full portfolio resubmission is required every three years as per NCNZ requirements.

Please complete and send to your organisation's PDRP Office

First Name	
Last Name	
Employee number	APC number
Contact phone number	
Ethnicity	
Work area (Ward/Area of practice, Location, Hospital, Facility)	
Cost code	
Email Address	
Organisation transferring from	
Current Level of PDRP	Attach a copy of your PDRP confirmation letter/certificate
Start date with new organisation	
Applicant signature	Date
PDRP Level sighted	Date
Line Manager signature	
Health New Zealand – Te Whatu Ora	