

Student Placement Coordination Tool

Understanding your Dashboard

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Dashboard

Understanding your Dashboard

Understanding your Dashboard

Please see the [Key terms](#) section at the end of the document for the definitions of terms used in this guide.

- To view the understanding your dashboard page, click on the **Dashboard** tab and click **Understanding your dashboard**

Home Planning ▾ Liaise and match ▾ Confirmed placements ▾ **Dashboard ▾** Settings ▾

Home

Welcome to the Student Placement Coordination Tool

This nationwide digital coordination tool aims to enable more effective planning, coordination and visibility of student placements across health settings in New Zealand.

The tool is being delivered in an agile way, meaning functionality is added in phases and the tool will be iteratively refined to provide maximum value to the front line. The initial roll out will continue until the middle of 2025, with full roll out of the tool to all the professions in scope over the next few years.

Dashboard

Understanding your dashboard

National capacity view

Understanding your dashboard

Using the Student Placements dashboard, you can get a live overview of national requirements and capacity for health student placements by profession.

You can also drill-down into geographical areas to view lists of indicative requirements published by education providers and placement offers published by health providers.

Overview by numbers

Planning phase

Days required	Days offered	Indicative capacity
6905	2592	-4313

- 'Days required' represents the total number of placement days required by students, as indicated by education providers.
- 'Days offered' represents the total number of placement days contained in placement offer periods published by health providers (based off a 5-day week) - multiplied by the maximum number of students health providers can accommodate at any given time within the offer period.
- 'Indicative capacity' represents the difference between 'days required' and 'days offered'.

Liaise & match phase

Days offered	Days taken	Days available
21500	20000	1500

- 'Days taken' represents the total number of placement days requested by education providers and approved by health providers.
- 'Days available' represents the difference between 'days offered' and 'days taken'.

These values are also displayed visually in the bar graphs 'Requirements and Offers' and 'Offers and Availability'.

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Dashboard

Understanding your Dashboard

Understanding your Dashboard

- To view the dashboard, click on the **Dashboard** tab and click **National capacity view**

Health New Zealand
Te Whatu Ora

Student Placement
Coordination Tool

Home Planning Liaise and match Confirmed placements **Dashboard** Settings

Home

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Dashboard

Understanding your dashboard

National capacity view

National Capacity

Filter by

Profession

Anaesthetic Technicians

Start Date / End Date

1/01/2024 30/06/2025



Planning phase

Days required

5351

Days offered

5392

Indicative capacity

41

Indicative capacity is based on the number of placement days required by Education Providers compared to the number of placement days offered by Health Providers.

Liaise & match phase

Days offered

5392

Days taken

4126

Days available

1529

Days available is based on the number of placement days offered by Health Providers compared to the number of placement days requested and approved.

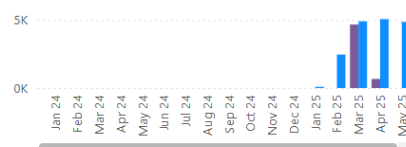
Capacity by geographic area

Right-click on a geographic area and select "Drill-through" and then "Region Drill Through" to view offers and requirements related to that specific area.

Postcode Region	# Required	# Offers	# Taken	# Available
	0	0		0
Auckland	2173	1512	1384	128
Bay of Plenty	430	362	151	211
Canterbury	614	737	847	0
Gisborne	144	225	140	85
Hawke's Bay	174	434	137	297
Manawatu-Wanganui	245	544	240	304
Marlborough	0	0		0
Nelson	85	69	66	3
Northland	227	240	195	45
Otago	170	173	100	73
Southland	111	37	55	0
Total	5351	5392	4126	1266

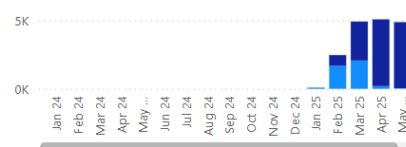
Requirements and offers

Required Offers



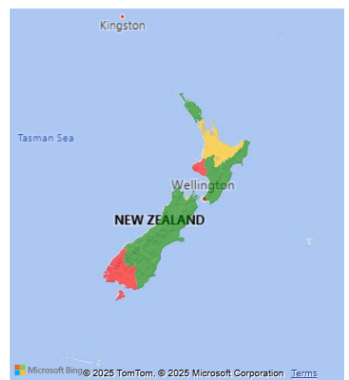
Offers and availability

Taken Available



Capacity Heat Map

Planning - Days



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Dashboard

Understanding your Dashboard

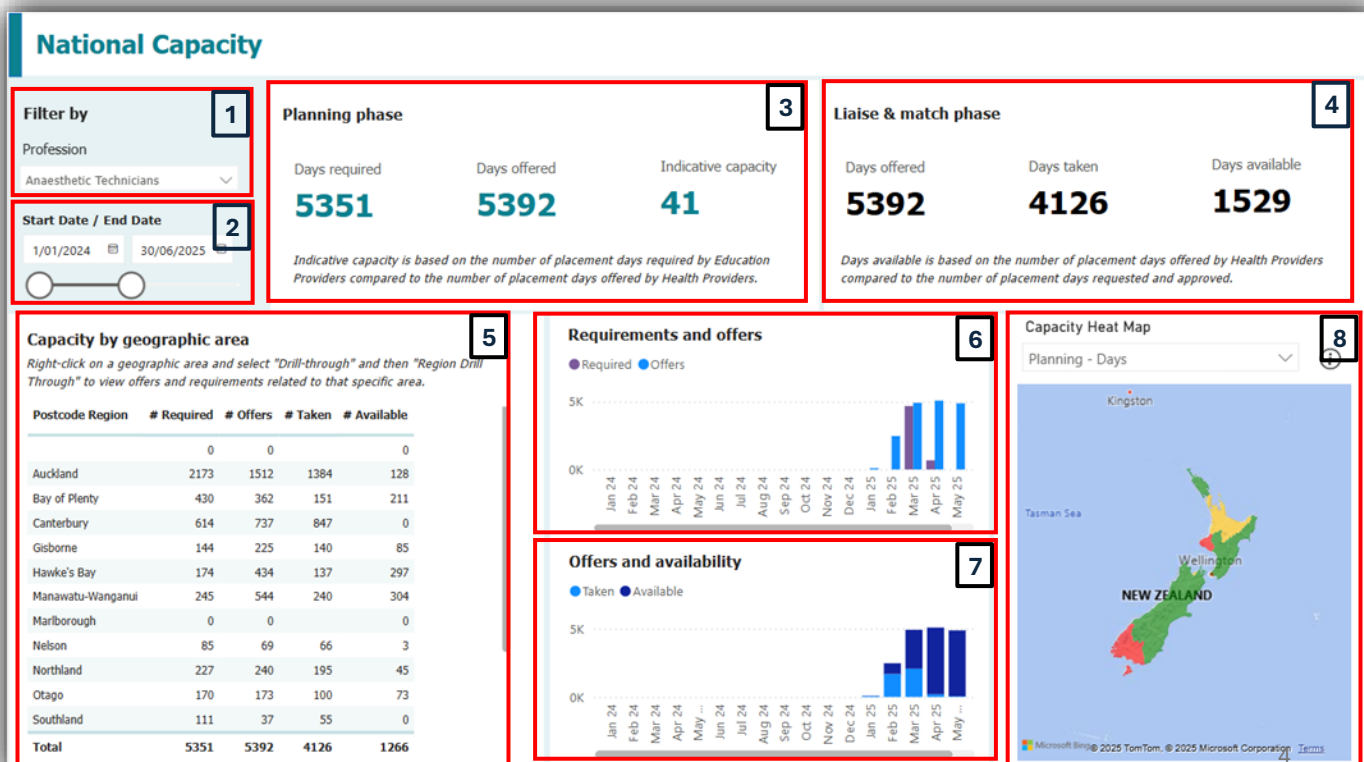
Understanding your Dashboard

The Dashboard contains eight sections:

- Filter by profession:** to view by single or multiple profession(s)
- Filter by Start date / End date:** to view by date range
- Planning phase:** this table provides information on whether there is enough health provider capacity to meet education provider indicative demand
- Liaise and match phase:** this table provides information on whether there is remaining health provider capacity as placement requests are being approved by health providers
- Capacity by geographical area:** displays placement demand, capacity, confirmed and remaining in days by geographical area
- Requirements and offers:** this graph displays the information from the planning phase table
- Offers and availability:** this graph displays the information from the Liaise and match table
- Capacity heat map:** there are three maps available
 - Planning – Days** displays whether the number of placements days offered meets the number of placement days required
 - Planning – Placements** displays whether the number of placements offered meets the number of placements required
 - Liaise and match** displays whether there is remaining placement capacity available



The filters by profession and date can be used together or independently



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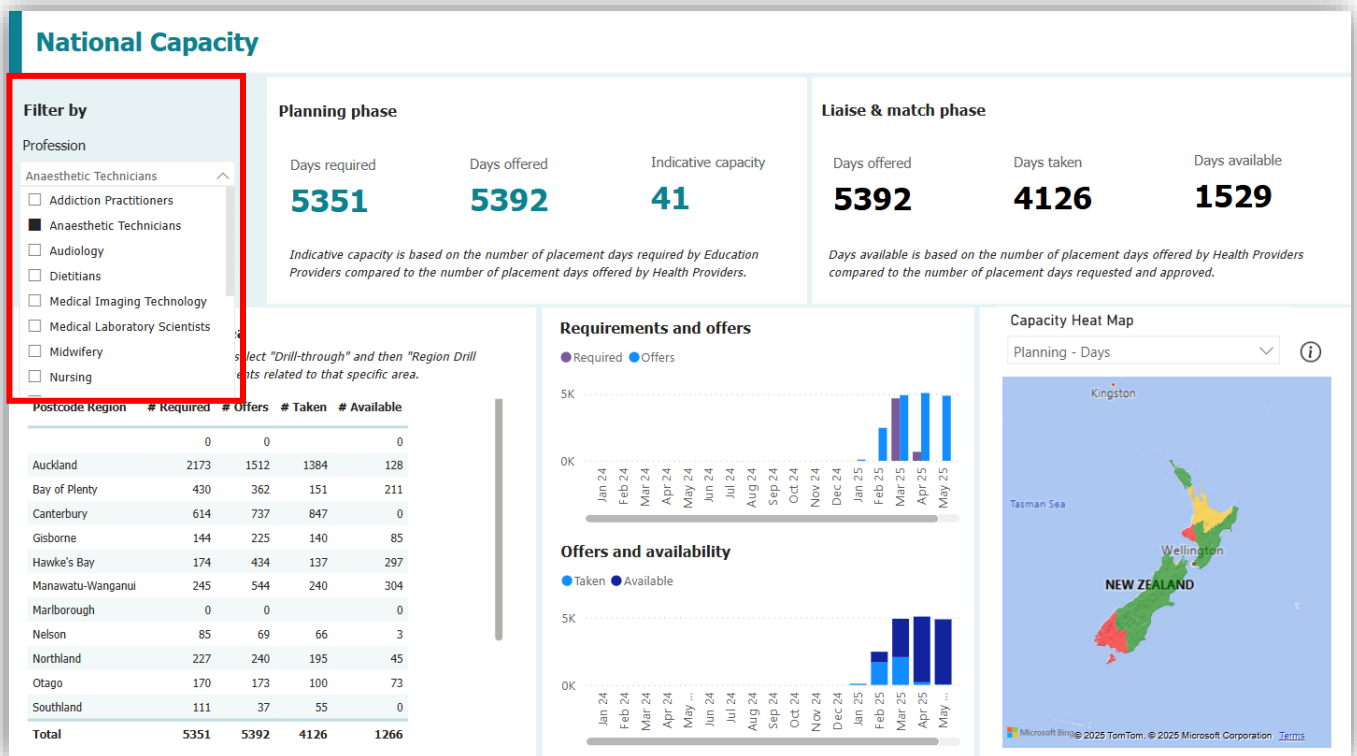
Dashboard

Understanding your Dashboard

Understanding your Dashboard

Filter by Profession

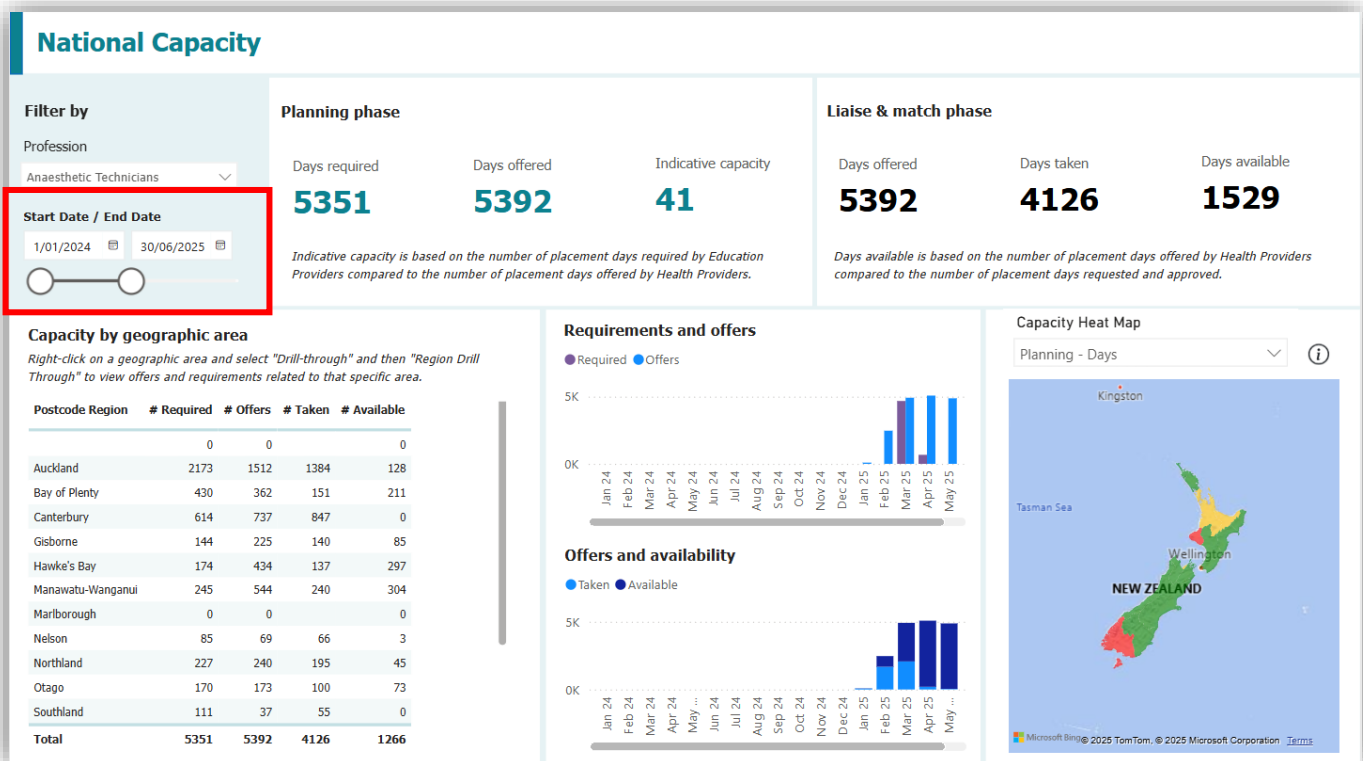
- Click on a profession/s to update the details displayed in all other areas of the dashboard to reflect the choice/s made.



Understanding your Dashboard

Filter by **Start** and **End** dates.

- Change the start and end dates to update the details displayed in all other areas of the dashboard to reflect the choices made.



Understanding your Dashboard

- Click on one of the areas in the **Capacity by geographical area** to focus the details displayed in the bottom half of the dashboard to that geographical area.
- Click on the area again to revert to no selection.



i If the information displayed doesn't look right, check the filters for profession and date range

Understanding your Dashboard

- To see more detailed information for a specific area, right click on a geographical area, hover over Drill through, Region drill through will appear, click on **Region drill through**.

All areas of the dashboard will change to display information for that area.

Capacity by geographic area

Right-click on a geographic area and select "Drill-through" and then "Region Drill Through" to view offers and requirements related to that specific area.

Postcode Region	# Required	# Offers	# Taken	# Available
	0	0		0
Auckland	2172	1512	1384	128
Bay of Plenty			151	211
Canterbury			847	0
Gisborne			140	85
Hawke's Bay			137	297
Manawatu-Wanganui				
Marlborough	0	0		0
Nelson	85	69	66	3
Northland	227	240	195	45
Otago	170	173	100	73
Southland	111	37	55	0
Total	5351	5392	4126	1266

Context menu for Manawatu-Wanganui:

- Copy
- Share
- Show as a table
- Include
- Exclude
- Drill through (selected) → Region Drill Through

- Click on **show as table** to view the table in focus mode.

Understanding your Dashboard

All areas of the dashboard will change to display information for the area selected.

- Each line in the tables on the bottom half of the dashboard can be clicked, which will update the information in the top half of the dashboard to provide information for that indicative requirement (bottom left) or placement offer detail (bottom right) that was selected.

See the next page for examples.

- Click on the line again to revert to no selection.
- Click on the back arrow next to the area to go back to the main dashboard.

Auckland

Filter by
Profession
Anaesthetic Technicians

Start Date / End Date
1/01/2024 30/06/2025

Planning phase

Days required
2173

Days offered
1512

Indicative capacity
-661

Indicative capacity is based on the number of placement days required by Education Providers compared to the number of placement days offered by Health Providers.

Liaise & match phase

Days offered
1512

Days taken
1384

Days available
128

Days available is based on the number of placement days offered by Health Providers compared to the number of placement days requested and approved.

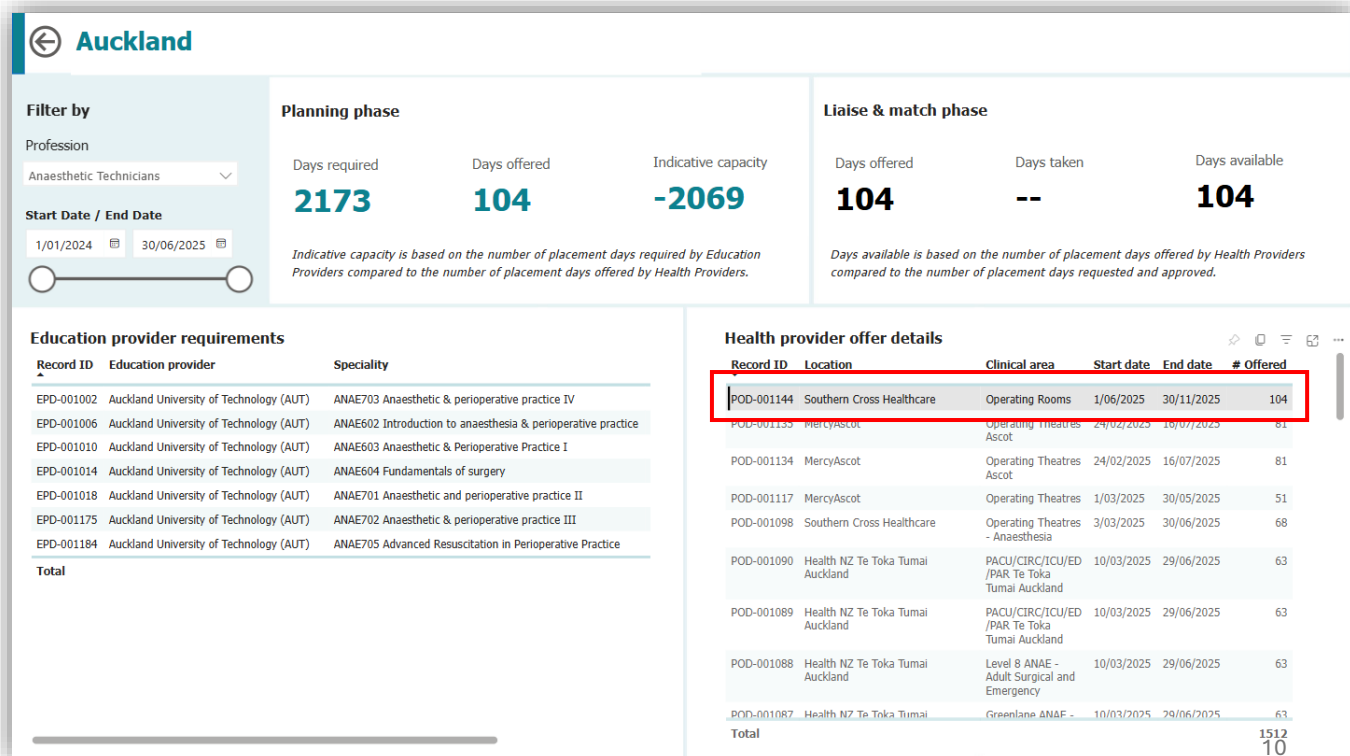
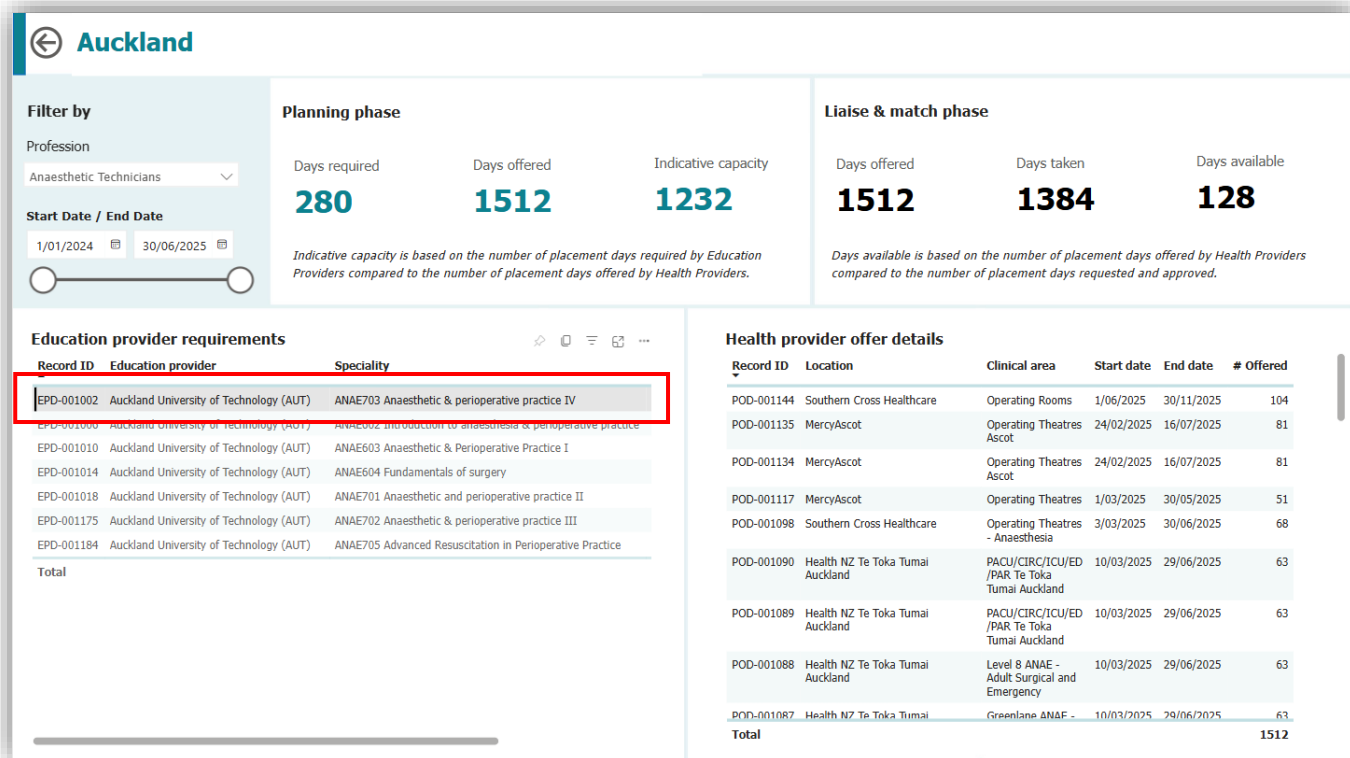
Education provider requirements

Record ID	Education provider	Speciality
EPD-001002	Auckland University of Technology (AUT)	ANAE703 Anaesthetic & perioperative practice IV
EPD-001006	Auckland University of Technology (AUT)	ANAE602 Introduction to anaesthesia & perioperative practice
EPD-001010	Auckland University of Technology (AUT)	ANAE603 Anaesthetic & Perioperative Practice I
EPD-001014	Auckland University of Technology (AUT)	ANAE604 Fundamentals of surgery
EPD-001018	Auckland University of Technology (AUT)	ANAE701 Anaesthetic and perioperative practice II
EPD-001175	Auckland University of Technology (AUT)	ANAE702 Anaesthetic & perioperative practice III
EPD-001184	Auckland University of Technology (AUT)	ANAE705 Advanced Resuscitation in Perioperative Practice
Total		

Health provider offer details

Record ID	Location	Clinical area	Start date	End date	# Offered
POD-001144	Southern Cross Healthcare	Operating Rooms	1/06/2025	30/11/2025	104
POD-001135	MercyAscot	Operating Theatres Ascot	24/02/2025	16/07/2025	81
POD-001134	MercyAscot	Operating Theatres Ascot	24/02/2025	16/07/2025	81
POD-001117	MercyAscot	Operating Theatres	1/03/2025	30/05/2025	51
POD-001098	Southern Cross Healthcare	Operating Theatres - Anaesthesia	3/03/2025	30/06/2025	68
POD-001090	Health NZ Te Toka Tumai Auckland	PACU/CIRC/ICU/ED /PAR Te Toka Tumai Auckland	10/03/2025	29/06/2025	63
POD-001089	Health NZ Te Toka Tumai Auckland	PACU/CIRC/ICU/ED /PAR Te Toka Tumai Auckland	10/03/2025	29/06/2025	63
POD-001088	Health NZ Te Toka Tumai Auckland	Level 8 ANAE - Adult Surgical and Emergency	10/03/2025	29/06/2025	63
POD-001087	Health NZ Te Toka Tumai	Greenlane ANAE -	10/03/2025	29/06/2025	63
Total					1512

Understanding your Dashboard



Understanding your Dashboard

- To view the **Requirements and offers** graph in focus mode, right click in the graph and select **Show as table**.



The graph along with a table will display.
The top right has a **Filters** section allowing further refinement of the information displayed.

Filters

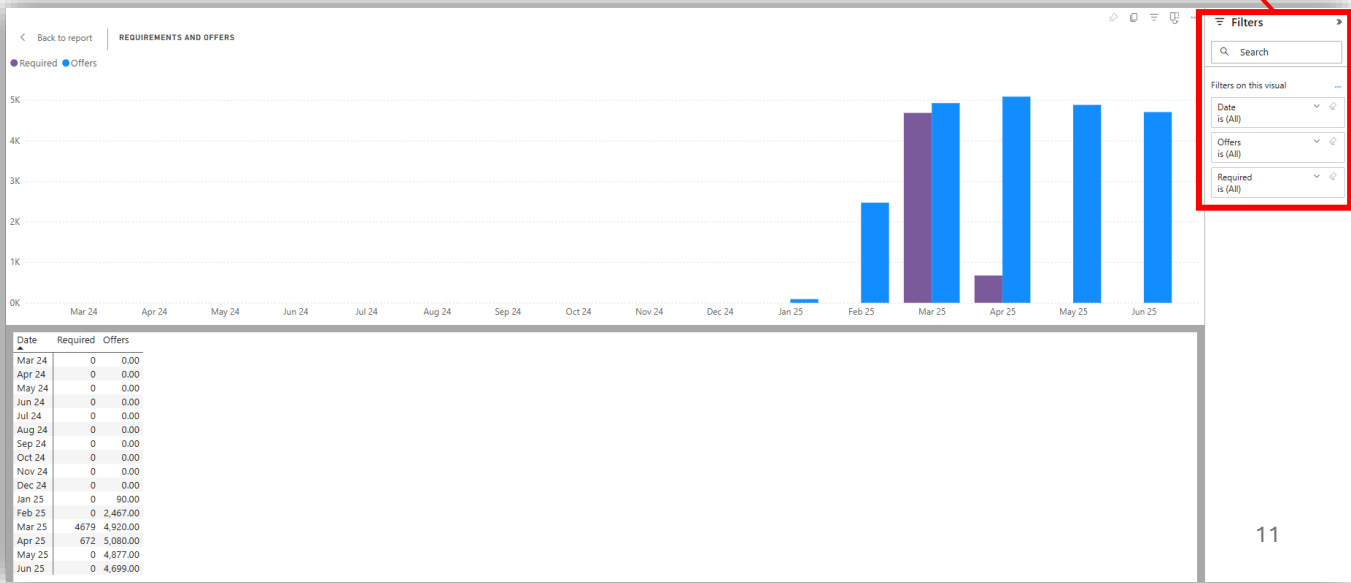
Search

Filters on this visual

Date is (All)

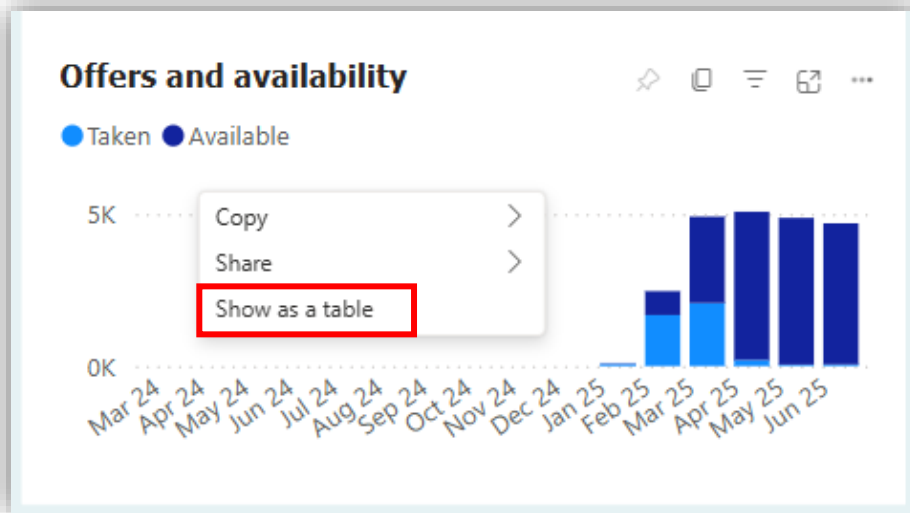
Offers is (All)

Required is (All)



Understanding your Dashboard

- To view the **Offers and availability** graph in focus mode, right click in the graph and select **Show as table**.



The graph along with a table will display.
The top right has a **Filters** section allowing further refinement of the information displayed.

Filters

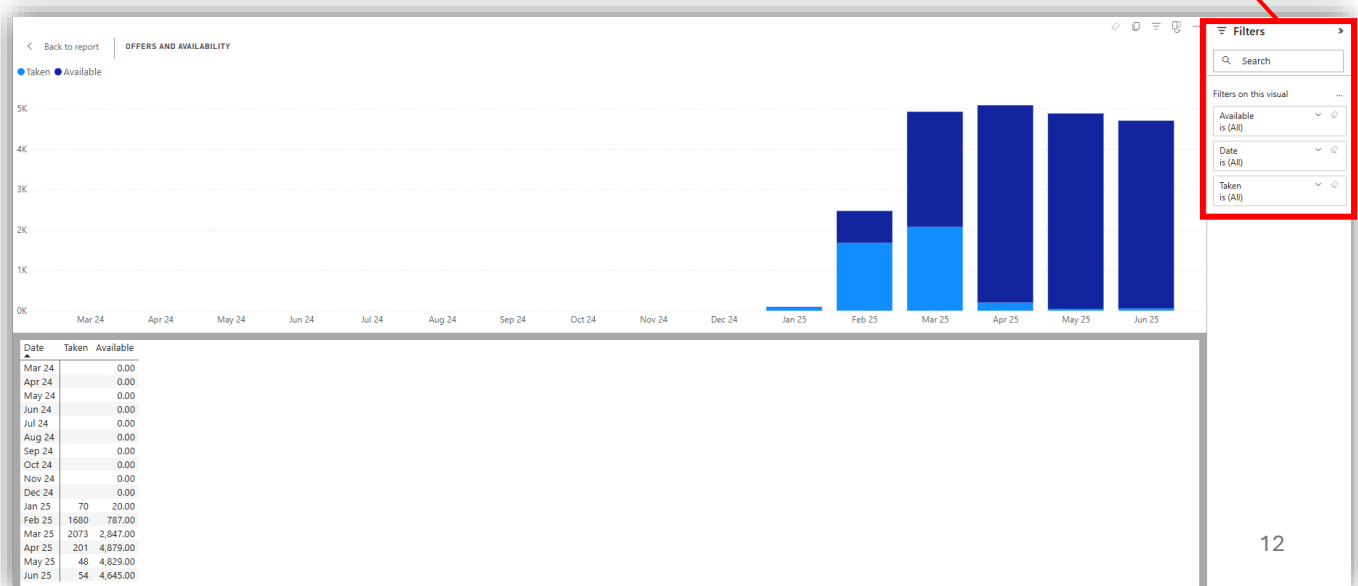
Search

Filters on this visual

Date is (All)

Offers is (All)

Required is (All)

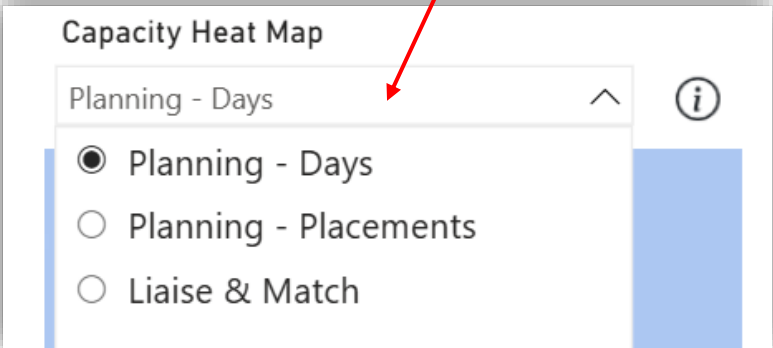
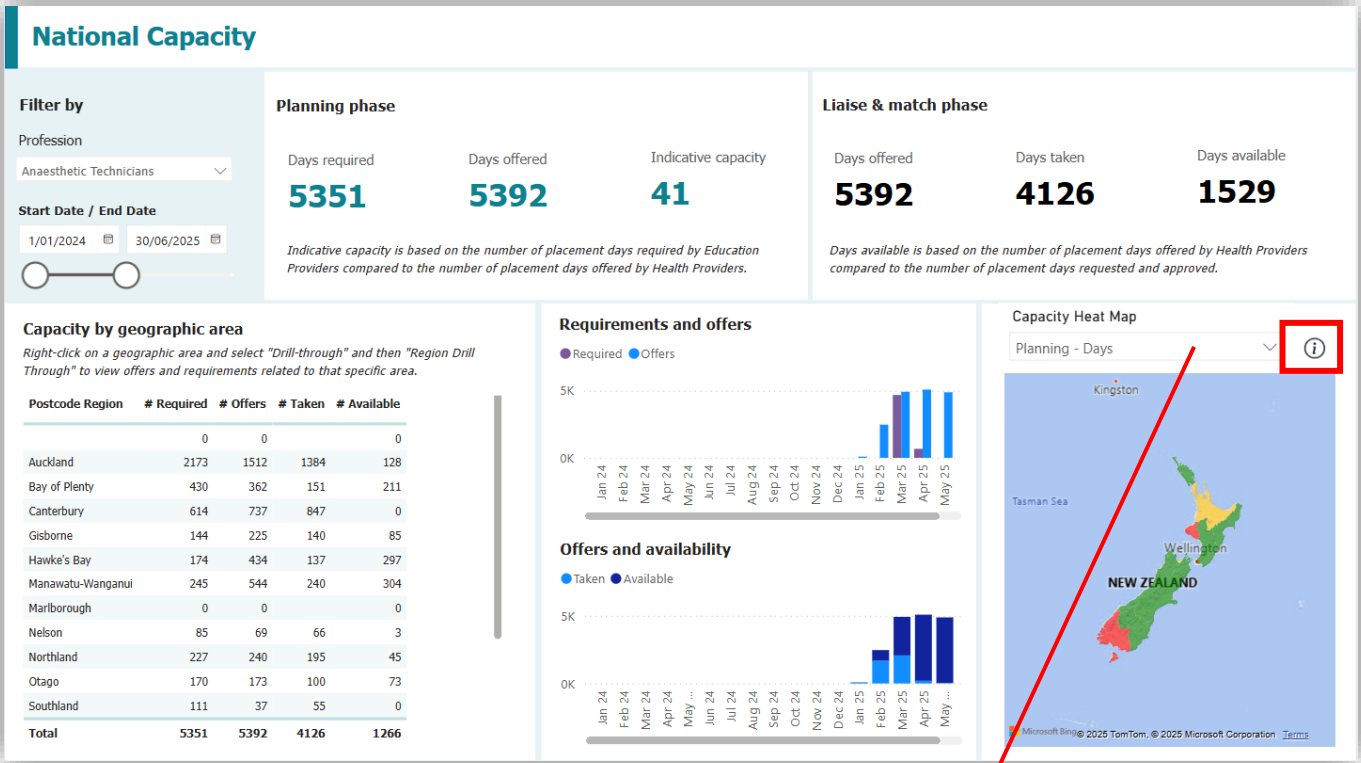


Understanding your Dashboard

Capacity heat map

When hovering over a region in the map, a pop-up box will show the information for that region. The region can also be selected in the **Capacity by geographical area** table, which will zoom in on that region in the map (as per page 7).

- Click on the **i** symbol when viewing the different maps to get an overview of what the map is displaying and the colour key.
- Click on the dropdown box above the map to select a map for viewing.



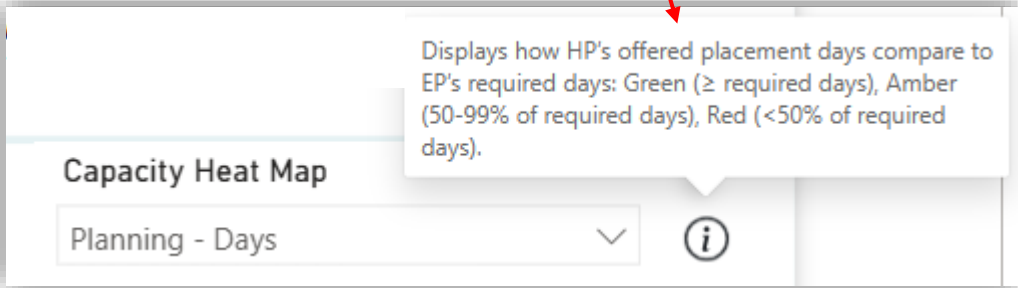
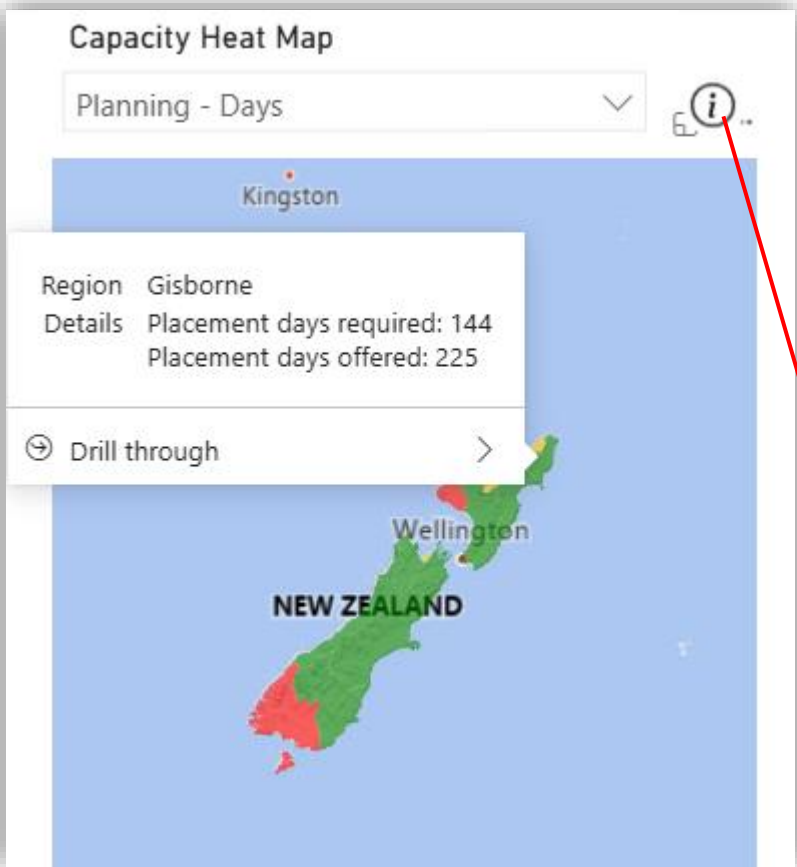
Understanding your Dashboard

Planning - Days

This map displays whether the number of placement days offered meets the number of placement days required.

Colour key:

- Green:** days offered is equal to or greater than days required
- Amber:** days offered is 50-99% of days required
- Red:** days offered is less than 50% of days required



Understanding your Dashboard

Planning - Placements

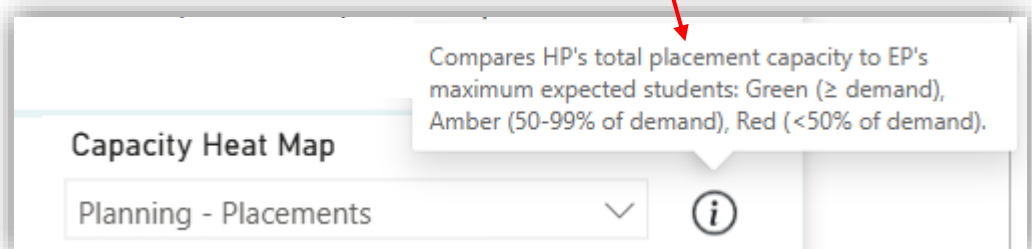
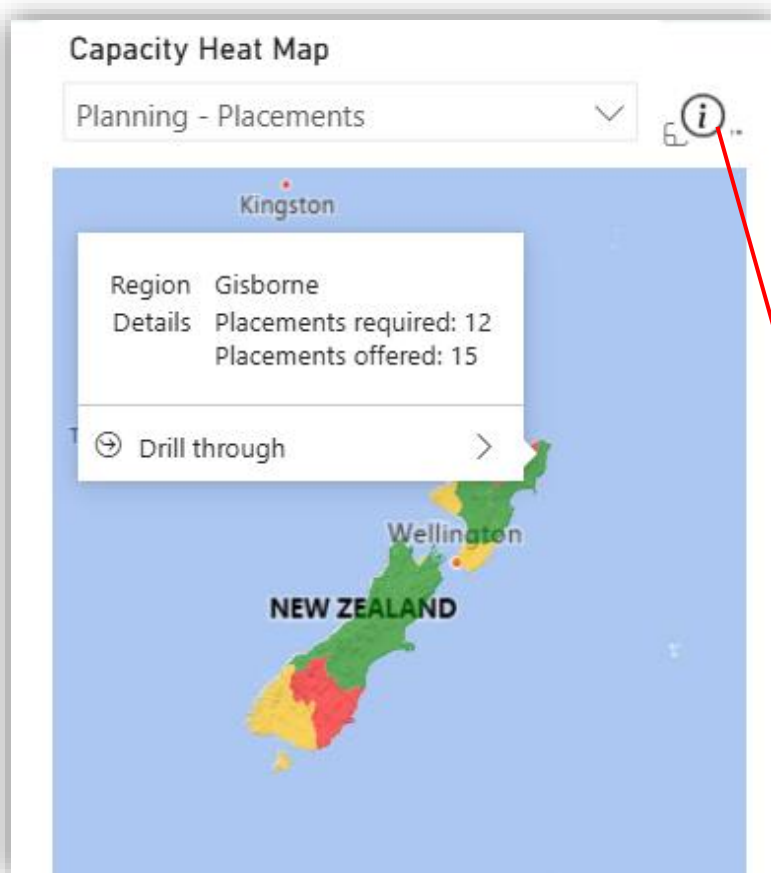
This map displays whether the number of placements offered meets the number of placements required.

Colour key:

Green: placements offered is equal to or greater than placements required

Amber: placements offered is 50-99% of placements required

Red: placements offered is less than 50% of placements required



Understanding your Dashboard

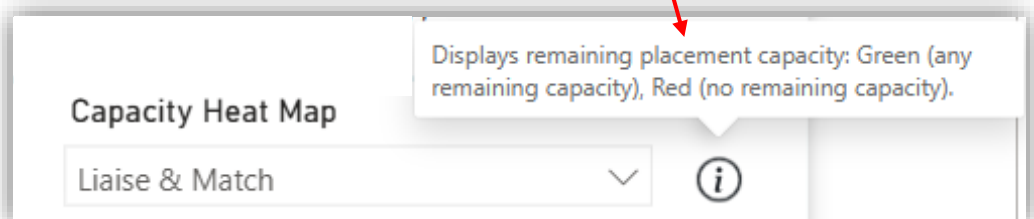
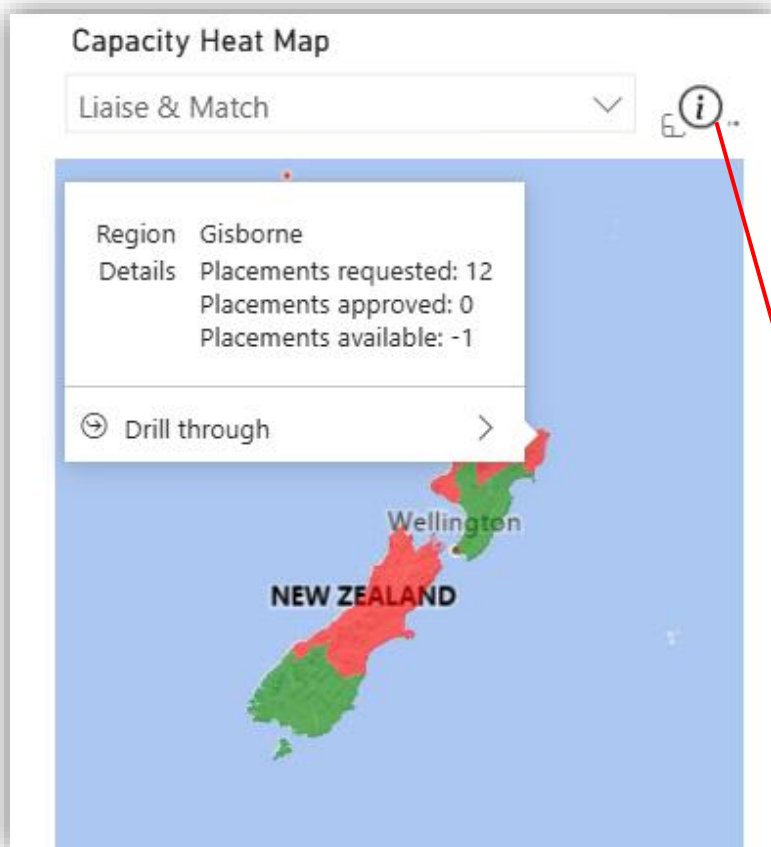
Liaise and match

This map displays whether there is remaining placement capacity available.

Colour key:

Green: there is placement capacity available

Red: there is no remaining placement capacity



Key terms

Key terms	Definitions
Days available	The difference between ‘days offered’ and ‘days taken’
Days offered	Represents the total number of placement days contained in placement offer details published by health providers (based off a 4-day week) – multiplied by the maximum number of students health providers can accommodate at any given time within the offer period
Days required	Represents the total number of placement days required for student placements, as indicated by education providers
Days taken	The total number of placement days requested by education providers and approved by health providers
Geographical area	A specific location or region. For the purposes of the tool, New Zealand is divided into 16 regions.
Indicative capacity	Represents the difference between ‘days required’ and ‘days offered.’
Liaise and match phase	Education providers request placements and health providers confirm or modify requests.
Planning phase	<p>Health providers upload future placement offers and education providers outline indicative student placement requirements (based on number of students they expect to enrol).</p> <p>This provides visibility and enables planning across the year, providers and regions.</p>
Profession	The area of health the person is training in e.g. physiotherapy.