**Kaupapa Rangahau Arotake Māori**

**Māori Review for Research Form**

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| **Office use only** |
|  | Your application has been endorsed |
| M | Endorsement is valid for 2 years |
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|  | Your application is not endorsed. Details of further requirements are provided below. |
| Signed by the Research Support Office: Date:Ngā mihi maioha,Kind regards |
| Visit website: [Health research – Health New Zealand | Te Whatu Ora](https://www.tewhatuora.govt.nz/for-health-professionals/health-research) Contact: Te Pae Hauora o Ruahine o Tararua MidCentral Research Support Office extension 8036 or 063508036 , email: research@midcentraldhb.govt.nz  |

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|  |   **Research ID:** |  |
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| **Section 1: Ngā Pitopito Kōrero Whānui General Information**  |
| Title of the Study |  |
| Sponsor of study |  |
| **Principle Investigator (PI)** and or contact person at Palmerston North hospital as your **sponsor** |  |
| Department of the contact person at Palmerston North Hospital |  |
| Iwi, Hapū*If Applicable* |  |
| A legitimate email address (which is not temporary) |  |
| **Study coordinator (SC)** of this application if different to PI. |  |
| SC: Email Address |  |
| **Post Graduate Student to complete**  |
| University Supervisor |  |
| University Facility |  |
| Supervisor Phone number |  |
| Supervisor Email Address |  |
| **What is the focus of your research, and what significance does it hold? Short descriptive overview.**  |
| **Has there been consultation with iwi Māori kaumātua, local Māori organisations, the local community or from a specific faculty? (yes, provide a letter of support)*** **Yes:** If yes, state with whom and include the evidence of Māori Consultation.

* **No** If no, please provide rationale for this:
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| **DOCUMENTS CHECKLIST**: Submit documents relevant to the project/Rangahau:Required: * + Research Activity form
	+ Low Risk Activity form
	+ HDEC Ethics online application
	+ Ethics letter (HDEC, OR education faculty OR out of scope notification from HDEC.
	+ Protocol (If you require assistance with this, please email the research office for assistance)
	+ A letter or email demonstrating consultation with Māori is preferred, particularly if your study is likely to involve moderate to significant participation from Māori.
	+ Data Management Plan - how are you managing, storing data that is in alignment with privacy and confidentiality standards.

If applicable: * + Participant Information Sheets and Informed Consent Forms
	+ Informed consent/s for human tissue collection
	+ Consent form for using medical imaging/ photographs
	+ Copy of your Questionnaires / Surveys or workshop design
	+ Med safe letter
	+ SCOTT letter
	+ HRC funding letter or other funding letter
	+ SAP - Statistical Analysis plan
	+ Power Analysis
	+ Any other supporting documentation relevant to the application
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| **How is this study being funded? i.e.: self-funding, sponsor of the study HRC (Health Research Committee) or other such funding streams etc. If this is sponsored or funded, please advise of the necessary contracts and or evidence of funding endorsement.**  |
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| **Section 2: Te Whai Wāhitanga o Ngāi Māori - Participation**  |
| **Note: Our research office is gathering data on Māori participation at the end of your study. It’s preferred to reach out to the research office via email with the collected ethnicity data, or the research office will reach out to you in due time.** **research@midcentraldhb.govt.nz** |
|   **Which level of Māori participation is required or likely for this study? *Refer to the last page*** [ ]  No expected participation  [ ]  Possible participation[ ]  Probable participation[ ]  Definite Participation  [ ]  Significant participation |
| **If relevant to your study, please provide the statistical analysis plan and or power analysis of the study: (statistical method to determine the minimum sample size required for the study to detect an effect if it exists).** [ ]  NA.  |
| **Note:** We invite you to reach out to the Pae Ora team for assistance or consultation regarding Māori participation.  |

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| **Section 3: Ngā Taipitopito Kōrero mō te Kaupapa/Hinonga / Mātai Rangahau****Details of Research/project/study:** |
| **Protocol: Outline a brief of your research project and or attach your research protocol.**  *type or paste text here* |
| **Is the study a multi-site study? 2 or more**[ ]  Not applicable [ ]  Yes, state the sites.  |
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| **Research design: What type of research, study, project or trial design is your study?** **Multi-selection as applicable *For definitions, please refer to: Standard Operating Procedures for Health and Disability Ethics Committees, version 1.0 2012*** [***http://ethics.health.govt.nz/operating-procedures***](http://ethics.health.govt.nz/operating-procedures) [ ]  Observational study [ ]  Quality Improvement [ ]  Interventional study [ ]  An audit  [ ]  Post Graduate research [ ]  Multi-national study initiated outside NZ [ ]  Clinical trial [ ]  Nation-wide (within NZ)[ ]  Case series [ ]  Survey /questionnaire [ ]  Other, *type or paste text here* |
| **Ethics status: Which option represents the current status with HDEC, University provider or other? If you are not sure whether the research requires ethics, please contact HDEC or the University you are with for their advice.** [ ]  Ethics approval gained [ ]  Applied for ethics -state where: *type or paste text here* [ ]  Will be applying for ethics approval [ ]  Not applicable: please state why *type or paste text here*  |
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| **Section 4: TE WHAKAEMIEMI i ngā TAUANGA me te KIKOKIKO o te TANGATA****MĀORI STATISTICAL DATA AND HUMAN TISSUE COLLECTION** |
| **Recruitment of Māori: Provide detail on how participants are recruited, and strategies used to ensure the appropriate recruitment of Māori:** *type or paste text here***What steps are taken to ensure the patient information sheet and consent forms are appropriate for Māori?** |
| **Providing evidence of the most recent statistical data to substantiate your research reason- as reasonably or justified for your study.** *type or paste text here* |
| **Human Tissue collection:** **Does this study involve the collection of tissue samples?** [ ]  No.  [ ]  Yes. Please provide details of the nature and amount of samples, storage and transport, overseas transport, method of disposal ?  *type or paste text here* **Whom have you consulted with regarding the local considerations in which guidance has been sought from local kaumatua:**  [ ]  No consultation was undertaken.  [ ]  Yes. Provide information of the consultation. **Is the tissue collected - offered back to Māori participants as an option?**[ ]  No. please explain this option: *type or paste text here*  [ ]  Yes, and is part of the patient information and informed consent process.**Is there a consent form for storage of samples for future unspecified use?** [ ]  Not applicable [ ]  Yes **Is there a consent form for use of samples for genetic analysis?** [ ]  Not applicable [ ]  Yes  |
| **Section 5: TE HŌRAPA i ngā KŌRERO****Dissemination of Information/findings to Māori at completion of the study** |
| Outline the strategy for sharing information and findings with Māori, participants, and their whanau, families upon the completion of the study, including the process for obtaining consent for Māori data and information. |
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| **Section 6: Te TIKA me Te PONO (Right, Just & Fair, Tika holds people to be responsible to what they say, what they do and how they do it, it’s about doing it in the right way)** |
| Researchers are to demonstrate within the research design/protocol that it contributes to equity for Māori health development. This supports MidCentral strategy for Māori Health outcomes and the Ethnicity data protocol document by the Ministry of Health. MidCentral recognises the Te Tiriti o Waitangi as the founding document of New Zealand and is committed to fulfilling its obligations as a Treaty partner.  |
| **Storing information** **Is ethnicity data collected, classified and stored** * [*http://www.health.govt.nz/publication/ethnicity-data-protocols-health-and-disability-sector*](http://www.health.govt.nz/publication/ethnicity-data-protocols-health-and-disability-sector)
* [Te Ara Tika](https://www.hrc.govt.nz/resources/te-ara-tika-guidelines-maori-research-ethics-0)
* [Māori research ethics NEAC](https://neac.health.govt.nz/publications-and-resources/neac-publications/maori-research-ethics-an-overview/)
* [Māori health advancement guidelines HRC](https://www.hrc.govt.nz/sites/default/files/2021-02/HRC%20Maori%20Health%20Advancement%20Guidelines.pdf)
* [Pacific and Māori Intelligence Advisory Team](https://hauoraaotearoa.sharepoint.com/sites/000141/SitePages/Pacific-and-Maori-Intelligence-Advisory-Team.aspx?xsdata=MDV8MDJ8fGY2OWJhZmQyNzI1ZjQwNTNiOGVmMDhkZDM0ZGZjNmY0fGJlZDRkYTUxM2NkYjRkMGRiYWY4ZmI4MGQ1MzI2OGUzfDB8MHw2Mzg3MjQ4NTc4NzY3NTY3MTl8VW5rbm93bnxWR1ZoYlhOVFpXTjFjbWwwZVZObGNuWnBZMlY4ZXlKV0lqb2lNQzR3TGpBd01EQWlMQ0pRSWpvaVYybHVNeklpTENKQlRpSTZJazkwYUdWeUlpd2lWMVFpT2pFeGZRPT18MXxMMk5vWVhSekx6RTVPalJrTlRBeFlXUXpMVGN3WVRRdE5EQTROQzA1TkdKbUxUWXhNVEZsTlRCaE4ySmpPRjgyTWpJNE5ETTVNUzAyWmpjeExUUmpNREl0T0RFNE5DMDNNVGc0TWpka1l6STJOV1pBZFc1eExtZGliQzV6Y0dGalpYTXZiV1Z6YzJGblpYTXZNVGN6TmpnNE9EazROekV4TVE9PXw0ZmZlMzY4YjlhMjc0NmQ4YjhlZjA4ZGQzNGRmYzZmNHxmNTg2MDlmNDRiODQ0MjhmYWVjNDFkMDFiODhmOWMwZQ%3D%3D&sdata=RmpRUlJLK1lkRzQ4WndHUUYxajVWUzdoc3ArUGRzVytRL1dReXA0T1R4cz0%3D&ovuser=bed4da51-3cdb-4d0d-baf8-fb80d53268e3%2CChristine.Elers%40TeWhatuOra.govt.nz&OR=Teams-HL&CT=1744770913934&clickparams=eyJBcHBOYW1lIjoiVGVhbXMtRGVza3RvcCIsIkFwcFZlcnNpb24iOiI0OS8yNTAzMTMyMTAxNCIsIkhhc0ZlZGVyYXRlZFVzZXIiOmZhbHNlfQ%3D%3D)

 [ ]  Yes Explain how you will achieve this: *type or paste text here***The research office can provide assistance with this section upon request:** **Will the study undertake an analysis of results by ethnicity?** [ ]  Yes[ ]  No, please explain this choice: *type or paste text here***Will the study require a Statistical Analysis Plan (SAP):** [ ]  Yes Describe the statistical analysis plan[ ]  NA**Is there a Power Analysis included** [ ]  Yes[ ]  NA |
| Te Whatu Ora’s Te Tiriti o Waitangi framework recognises Treaty obligations as a foundation for achieving **Māori health** aspirations and equity for **Māori. This includes Māori participation in studies and research that will contribute to improving Māori and Pacific People and Disabled People health outcomes.** **Provide information on how you aim to achieve Māori participation:** * Total number of Māori participants expected/aiming for: *type or paste text here*
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| **Describe how your study will contribute to improving health outcomes for the most vulnerable in the communities for Māori, Pacific People and Disabled People|Tangata Whaikaha Māori.**  |
| **Section 7: KETE MĀTAURANGA (Education)**  |
| **Note: Researchers to have attended or to attend Cultural Responsiveness training, and or the Te Tiriti o Waitangi, in good faith of the research and or as applicable have Good Clinical Practice certificates.** |
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| **Section 8: MANAAKITANGA (Respect for all people and their culture, kindness, support)** |
| **Confirm the following:** [ ]  Yes: Contact details for Māori health services that support patients and whānau are provided on the patient information sheet and consent form [ ]  If No, Explain this choice: *type or paste text here* [ ]  Yes: Provision has been made for the participant’s whānau has been included in the process.  [ ]  If No, Explain this choice: *type or paste text here* [ ]  Yes: Provision has been made for participants to undertake the study in te reo Māori if desired [ ]  If No, Explain this choice: *type or paste text here* [ ]  Yes: Provision has been made for appropriate tikanga Māori protocols to be carried out when required [ ]  If No, Explain this choice: *type or paste text here*  [ ]  Yes: Ensure privacy and confidentiality are assured for the participants and whānau  |
| Refer to the HNZ policies as below:* Koha Policy : **HNZ Doc ID: 11710**
* Gifts and Hospitality Policy: **HNZ Doc ID: 11711**
* Should the clinical trial use hazardous materials in the workplace i.e. cytotoxic drugs , please refer to the Hazardous substances Management policy **HNZ DOC ID: 10291.**
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| **Section 9: MANA, MAURI me te TAPU (Honour, Respect, Presence, Integrity, and control)** |
| Research relationships are reciprocal, equitable and acknowledge the rights, roles and responsibilities of all involved. |
| **Describe the process for obtaining consent from participants and whānau involved:**  *type or paste text here* **Describe how this research project can contribute to improving health literacy for Māori participants and whānau:** Useful reference: <http://www.hqsc.govt.nz/publications-and-resources/publication/2046/> *type or paste text here* **Describe how this research project can contribute to Māori research development:**  *type or paste text here***Describe the contribution of koha (gift) to the participants for study participation: ie; reimbursement of some or all costs, kai.** *type or paste text here***Describe other provisions made in the study to ensure the cultural preferences and tikanga practices of Māori have been considered and respected:** *type or paste text here* |

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| LEVELS OF MĀORI PARTICIPATON FOR RESEARCH PROJECTS WITHIN PALMERSTON NORTH HOSPITAL Locality |

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