# Pacific Community Health Fund - FAQs

**Who is eligible to apply for the funding?**

Applicants must meet the eligibility criteria to apply:

* Must be a Pacific Community Organisation
* Must be a legal entity
* Must not be a Pacific Health Provider

**What is a Pacific Community Organisation?**

For the purposes of this funding a Pacific Community Organisation is a community-based organisation that is made up of at least 50% Pacific governance and serves a Pacific community. This includes:

* Non-for-profit groups
* Church groups
* Pacific associations
* Community sports clubs with a high Pacific engagement
* Pacific owned and registered charities or trusts
* Small businesses who meet the governance requirements and serve a Pacific community

This excludes:

* An organisation who serves multiple communities, but the Pacific community makes up less than 90% of all of the people served.
* An organisation who is currently receiving funding from the Ministry of Health.
* An organisation that is covered by the definition of a Pacific Health Provider.

**Can an individual apply for the funding?**

No, an individual won’t be eligible to receive funding. See question 2 - “What is a Pacific Community Organisation” for more information.

**What is a Pacific Health Provider?**

In the context of this procurement process a Pacific Health Provider is a provider who receives any current funding from Te Whatu Ora, a district health board or a primary health organisation.

**Is there a word limit to the application?**

There is no strict word limit, but we would like applications to be kept concise. As a guide, approximately 500 words should be enough. The sample application form gives an idea of the length and detail and can be used to guide your answers.

**Is this fund open to registered companies and not just non-for-profit groups?**

Small businesses may apply for the fund, provided they meet the governance requirements and serve a Pacific community. See “What is a Pacific Community Organisation” for more information.

**Can you provide feedback on completed applications?**

If you send us your application before to 5pm Tuesday 27 September 2022, we can provide feedback on the following:

* Whether your proposed idea is within the scope of the fund
* That all areas of the application form have been completed

We cannot provide feedback on:

* Whether your application is likely to be successful
* Your entire application

Please note: we will share any useful feedback widely (removing any identifying details, personal information, intellectual property or confidential information).

If you want feedback to be provided in a Pacific language, please let us know and we can arrange this.

**If we are not a legal entity, can we still apply for the fund?**

You can apply with another legal entity as a joint application. The legal entity must still meet the definitions as outlined in question 2 - “what is a Pacific Community Organisation”.

In your application you should discuss the nature of the partnership, the roles and responsibilities of each. Te Whatu Ora would expect that the way of working you outline in the application is what you will both commit to in delivering your project. In any case, we would expect that the community group would be the lead of the project and be held accountable for its delivery.

If you apply jointly with another legal entity, the legal entity will be the party that receives funding from Te Whatu Ora.

**Can I print out the application and fill it in manually (instead of online)?**

Yes, you can. Please make sure you write clearly so that our Evaluation panel can read your answers. It is best to scan and email your printed and completed applications to: [communityhealthfund@health.govt.nz](mailto:communityhealthfund@health.govt.nz)

However, if you want to post or courier your application, you can send to the below:

|  |  |
| --- | --- |
| **Postal address** PO Box 5013 Wellington 6145 | **Courier and delivery address** 133 Molesworth Street Wellington 6011 |

Please make sure you post your application to be received on time. You can also take photos of your completed application and email them to us. If you have any issues submitting your completed application, please contact us for help.

**Can one person apply on behalf of multiple organisations?**

Yes, if you are authorised to apply on behalf of multiple organisations you can. We would expect that you would be submitting different ideas on behalf of each organisation.

**Will the fund be received in a lump sum?**

Payment of the funding to successful applicants will depend on the needs of the applicant. We will discuss how payment of the funding will be made with the successful applicants. We are open to options that will suit.

**Would an application to upgrade a hall be accepted for the fund?**

No, work such as this is out of scope for the purposes of the fund.

**Who is on the Evaluation panel during the second stage of the screening process?**

We will have Pacific peoples from the Te Whatu Ora and Ministry for Pacific Peoples. The Evaluation panel is split regionally (Northern, Central and South Island). There will also be a procurement subject matter expert on the Evaluation panel to ensure that we are following proper procurement process when we are reviewing the applications, shortlisting and ultimately making funding decisions.

**How many successful applications will there be per region?**

The total funding available for this year’s funding pool is $650,000 and each application can request up to $15,000. Regional allocation of funding will be based on Pacific population in each region and needs. The number of successful applicants for each region will depend on the amount of funding requested in each of the successful application. Te Whatu Ora reserves the right to award any amount of funding up to the amount requested in the application. Applications should include options on how you might deliver on your project/s if your requested amount is not offered.

**Can an application include a request to fund payment to an individual who is specialised in a specific health related field to talk on matters affecting Pacific communities?**

Yes, this would be in scope for the fund.

**If your idea will cost more than $15,000 to implement, can Te Whatu Ora provide more funding?**

No, there is a maximum of up to $15,000 per application.

**Can an application include a request to hire a Pacific nurse?**

No, if the purpose of contracting a Pacific nurse is for full-time clinical services.

Pacific community organisations can however work with clinical experts as per question 15.